

**Citizen Participation Plan for  
5910 E Longbow Pkwy  
Site Plan and DR Applications for Pad 3 at Longbow Marketplace**

**Date of Plan: February 2019**

**Overview:** The purpose of this Citizen Participation Plan is to inform surrounding property owners and other interested parties of the merits of Longbow CAS, LLC proposal to construct a single-tenant restaurant user building on Pad 3 totaling 3,240 SF located at 5910 E Longbow Pkwy.

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**Pre-Application Meeting:**

The pre-submittal conference with City Staff was held on January 28, 2019. Staff reviewed the proposed development, provided comments and emphasized the key importance of neighborhood outreach.

**Action Plan:** In order to implement an effective citizen participation program, the following actions will be taken to provide opportunities for interested parties to understand the elements of the proposed project and address any real or perceived impacts that the development might have on them.

The people in the following groups will receive an invitation to the Design Review Work Session and the Planning and Zoning Hearing:

- All registered neighborhood associations within one mile of the project.
- Homeowners Associations within one half mile of the project.
- Property owners and interested neighbors – within 1,000 feet of the site.

**Schedule:**

Pre-application meeting – January 28, 2019

Application Submittal – February 25, 2019

Submittal of Citizen Participation Report and Notification materials – August 8, 2019

Design Review Work Session - August 9, 2019

Planning and Zoning Board Hearing - May 15, 2019