

# Historic Preservation Board



## *Minutes*

**Location: Lower Level Council Chambers – 57 E First Street**

**Date: April 2, 2019 Time: 6:00 p.m.**

**MEMBERS PRESENT:**

Greg Marek, Chair  
Brandon Benzing, Vice-Chair  
Laura Schaffer-Metcalf Ed.D.  
Jeri Meeks  
Benjamin Ayers

**MEMBERS ABSENT:**

Milgros Zingoni  
Janice Gennevois

**STAFF PRESENT:**

Nana Appiah  
Kate Singleton  
Rebecca Gorton  
Deyannie Gilmore

**GUESTS:**

Vic Linoff

1. Call Meeting to Order.  
Chair called the meeting to order at 6:00 PM
2. Approval of the minutes from the March 5, 2019 board meeting.  
Chair requested changes to the minutes that were presented.  
Item #5 on the agenda: Hear and discuss the proposal for the redevelopment of Phase 2 (5 parcels) located at the southeast corner of Main Street and Mesa Drive of the Temple Historic District. Chair requested the addition of the presenters' names David Davis and Karl Duke and to include the discussion about the landscape plans and the appropriateness of the landscape materials.  
Item #6: Hear an update and discuss the City's request for proposal (RFP) for the development of "Site 17" located in the vacant land south of University Drive and west of Mesa Drive (north of the Glenwood Wilbur Historic District). Chair requested that the following be added to the minutes: the Board directed the chair to write a letter to the Mayor and City Council detailing their concerns about the Transform 17 preliminary plans.  
Item #7: Hear and discuss an update and discuss the downtown Façade Improvement Project. The Chair requested more of the discussion be included about the cost overruns on some of the projects including the Nile.

Boardmember Meeks moved to continue Item #2, approval of the March 5, 2019 Historic Preservation Board Minutes until the May 7, 2019 Board meeting. Boardmember Schaffer-Metcalf made the second.

Vote: 5-0 (Board Members Zingoni and Gennevois absent)

Ayes: Marek, Benzing, Metcalfe, Ayers, Meeks

Nays: None

MINUTES OF THE APRIL 2, 2019 HISTORIC PRESERVATION BOARD MEETING

3. Items from citizens present.\*

Speakers: Vic Linoff was in the audience, chose not to speak.

4. Introduction of Historic Preservation Officer: Kate Singleton  
Planning Director Nana Appiah introduced the new Historic Preservation Officer Kate Singleton. He stated she had extensive experience in historic preservation and had worked for several cities.

K. Singleton described her work experience. The Chair asked the members of the Board to introduce themselves. Each member of the Board gave their name and background in preservation.

5. Hear an update and discuss the \$3,000 Salt River Pima Maricopa Indian Community Grant to study "Historic Neighborhood Street Calming"

K. Singleton stated that the \$3,000 SRPMIC Grant to study "Historic Neighborhood Street Calming" was intended to provide information to Transportation regarding historically-sensitive methods that could be used in the Wilbur HD to calm traffic, especially with the Site 17 project developing to the north. There is an Oct. 31st deadline to complete the grant. Chase Carlile is tracking our portion of the grant. Transportation will be looking for our recommendations. Our contract HP professional applied for this grant but was no longer on contract when the grant was received.

She stated she will work with the Transportation Department to look at some possible alternatives for traffic calming in the area. She also stated that she would bring information about the project to the Board as it progresses.

6. Hear an update and discuss Historic Preservation Awards for 2019  
The Chair opened discussion on the Historic Preservation Awards for 2019. He suggested the deadline for submittal of awards be May 31st. He asked Board members if they had any comments and they agreed that May 31st would be an appropriate deadline. The Chair then read out the categories for the awards. There was a brief discussion and the Board agreed that the categories should stay the same as should the application form. The Board discussed the downtown colonnade project briefly in relation to the awards.

Categories:

Local Preservationist

Rehabilitation and Restoration

Stewardship

Education and Outreach

The Chair asked staff to prepare the award application form and to work with the City's public information office to notify the public about the awards.

7. Historic Preservation Officer's Updates.

(The items in the HPO's Updates are not for Board discussion and no Board action will be taken on the updated items.)

K. Singleton gave an update about what projects she has started on. She also

## MINUTES OF THE APRIL 2, 2019 HISTORIC PRESERVATION BOARD MEETING

requested the Board begin to think about possible projects to be funded by the Certified Local Government Grant Program. She made some suggestions including: design standards, preservation plan update, design standards update and ordinance revisions.

K. Singleton also requested that the Board think about establishing subcommittees including Outreach/Education and By-Laws. She stated that this would help accomplish projects.

She also stated she has started working on the following and will give updates: the Annual Report Process information including Certificate of Appropriateness forms and Approval/Denial Form; outreach to property owners in districts and individual landmarks through a letter she is developing, and an update of Programmatic Agreement with SHPO, old one was done in 2009.

Boardmember Meeks updated the Board on the Grand Re-Opening at the Old Lehi School held on February 9.

8. Hear reports from Board Members and staff on museums, exhibits, committees and/or events related to historic preservation.
9. Future agenda items.
  - Awards
  - Subcommittees: purpose and establishment
  - By-laws
  - CLG grants: ideas
  - City Creek landscape plan
  - SRPMMIC Grant: Traffic Calming
  - Development of a Program of Work
10. Boardmember Meeks made a motion to adjourn the meeting. The motion was seconded by Boardmember Schaffer-Metcalf.

Vote: 5-0 (Board Members Zingoni and Gennevois absent)

Ayes: Marek, Benzing, Metcalfe, Ayers, Meeks

Nays: None

\*Members of the audience may address the Board on any item. The Arizona Open Meeting Law (ARS § 38-431 et seq.) limits the Historic Preservation Board to discussing only those matters specifically listed on the agenda.

Any citizen wishing to speak on an agenda item should complete and turn in a blue card to City staff before that item is presented. When the Board considers the item, you will be called to the podium to provide your comments.

The City of Mesa is committed to making it's public meetings accessible to persons with disabilities. For special accommodations, please contact the City Manager's Office at (480) 644-3333 or AzRelay 7-1-1 at least 48 hours in advance of the meeting. *Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.*