



# City Council Report

**Date:** May 20, 2019  
**To:** City Council  
**Through:** Kari Kent, Assistant City Manager  
**From:** Beth Huning, City Engineer  
Rob Kidder, Assistant City Engineer  
**Subject:** Job Order Master Contracts  
Small Project Landscape Construction Services  
City Project No. JOC-SPL19  
Citywide

## **Purpose and Recommendation**

The purpose of this report is to provide information to the Council on the selection of two Job Order Master Contracts (JOC) for Small Project Landscape Construction Services. These services will include renovations, repairs, demolition, and facility upgrades for small City landscaping improvement projects.

Staff recommends that Council approve the selection of AAA Landscape, and Genesis Landscape Solutions (a Mesa business) for Job Order Master Contracts for Small Project Landscape Construction Services for a period of one full year, with the option to extend the contract for two additional one-year option periods based on successful contractor performance and City concurrence. These two master contracts will allow for the issuance of multiple individual job orders with an approved limit of \$100,000 per job order and a total contract value not to exceed \$500,000 for each year of the contract per contractor, unless otherwise approved by the City.

These two companies have been selected based on their qualifications to efficiently manage smaller landscaping projects.

## **Background**

The JOC method of procuring construction services is authorized by Title 34 of the Arizona Revised Statutes as an alternative to the traditional design-bid-build procurement method. JOC allows the City to select a contractor on an “on-call” basis for construction projects utilizing a “best value” approach based on the company’s demonstrated qualifications to perform the type of work required.

The JOC program utilizes a collaborative team approach and is an efficient way of completing small, less complex, and commonly encountered construction projects in less time with a higher quality of work than using the traditional design-bid-build method.

## **Discussion**

In April 2019, Staff received five (5) Statements of Qualifications (SOQ) from potential contractors that were interested in the JOC for Small Project Landscape Construction Services. Based on an evaluation of their Statements of Qualifications, AAA Landscape and Genesis Landscape Solutions, were selected as firms meeting qualifications to provide small project landscape construction services.

It is anticipated that for these contracts most work will be self-performed by the selected contractors. Genesis Landscape Solutions is a local Mesa business. However, both contractors will be encouraged to consider using Mesa based sub-contractors when applicable.

## **Alternatives**

An alternative to the approval of the JOC for Small Project Landscape Construction Services would be to use the traditional design-bid-build method or to use firms previously selected for general landscaping services. The common occurrences of unbalanced bids, construction delays, cost over-runs, and quality disputes are significantly reduced using the JOC method compared to design-bid-build. JOC firms previously selected for general landscaping services will be used for larger projects that manage more resources that are generally not required for smaller projects. Additionally, design can be reduced or eliminated saving both time and money, and schedules can further be reduced by eliminating the need to procure each project through a public bid process.

## **Fiscal Impact**

JOC typically decreases up-front design, procurement and administrative costs since drawings can often be simplified when using a JOC contractor. This allows more funding to be allocated towards the construction portion of the project. Change orders are often reduced because of the Contractor involvement in providing input and assistance with scoping, scheduling, and constructability issues.

## **Coordinated With**

The Parks, Recreation and Community Facilities Department concurs with this recommendation.