



City Council Report

Date: April 1, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Original Equipment Manufacturer (OEM) Kawasaki Motorcycle Parts for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Fleet Services Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Arizona Kawasaki, Inc., dba Kelly's Kawasaki (a Mesa business), at \$50,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

The Police Department currently operates 23 Kawasaki Concours patrol motorcycles. The Fleet Services Department will now be performing in-house repairs and routine maintenance. Fleet Services will require a variety of replacement OEM Kawasaki motorcycle replacement parts for these on-site repairs and routine maintenance.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2019074
Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval
Funding Source: Fleet Service Department operating budget through the Fleet Internal Services Fund

January 8, 2019 Responses

Arizona Kawasaki, Inc. dba Kelly's Kawasaki Mesa, AZ	\$5,403.69 (Recommended) *\$5,309.13
Eastside Performance Motorcycles, LLC Mesa, AZ	\$6,187.64 *\$6,079.36
LZ Delta LLC dba GO AZ Motorcycles Scottsdale, AZ	\$5,415.76
Sierra Cycles Sierra Vista, AZ	Non-Responsive – Did not provide the required solicitation response form (Page 13, Attachment B)

*For evaluation, Mesa 1.75% TPT deduction applied