

Citizen Participation Plan for Child Crisis Arizona

Date: 12/14/18

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and business in the vicinity of the site of an application for Child Crisis Arizona. This site is located at 817 N Country Club, Mesa AZ 85201 and is an application for a site plan modification on the property of 827 N Country Club.

Additionally, the creation of a playground as required by licensing to serve the Early Head Start program currently on-site. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Application Meeting: The pre-application meeting with City of Mesa planning staff was held October 30th, 2018. Staff reviewed the application and offered recommendations.

Action Plan: In order to provide effective citizen participation in conjunction with our application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts this project may have on the surrounding communities.

1) Develop Contact List

- a. All neighborhoods within one mile of the project
- b. Home owners associations within one half mile
- c. Interested neighbors within 1000 feet radius

- 2) All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to neighborhood meetings.
- a. First meeting will be an introduction to the project and opportunity to ask questions and state concerns. A sign in list will be used and comment forms provided. Copies of this will be given to the City Planner.
 - b. Second meeting will be held 2 weeks later to address any concerns from the first meeting – sign in sheet will be utilized.
- 3) Presentations will be made to groups of citizens or neighborhood associations upon request.

Schedule:

Pre-submittal Meeting	10/30/18
Application Submittal	12/31/18
Door to door communication begins	1/14/19
First neighborhood meeting	1/28/19
Second neighborhood meeting	2/11/19
Submittal of Citizen Participation Report and Notification	2/25/19
Planning and Zoning Hearing	TBD