

Historic Preservation Board



Minutes

Location: Lower Level Council Chambers – 57 E First Street

Date: February 5, 2019 **Time:** 6:00 p.m.

MEMBERS PRESENT:

Greg Marek, Chair
Laura Schaffer-Metcalf Ed.D.
Jeri Meeks
Milgros Zingoni

MEMBERS ABSENT:

Brandon Benzing, Vice-Chair
Janice Gennevois
Benjamin Ayers

STAFF PRESENT:

Nana Appiah
Charlotte McDermott
Rebecca Gorton
Deyannie Gilmore

GUESTS:

Vic Linoff

1. Call Meeting to Order.

Chair Marek called the meeting to order at 6:02 p.m.

2. Approval of the minutes from the January 3, 2019 Board meeting.

Boardmember Meeks motioned to approve the January 3, 2019 minutes. The motion was seconded by Board member Schaffer-Metcalf.

Vote: 4-0 (Vice Chair Benzing, Boardmembers Gennevois and Ayers, absent)
AYES – Marek, Schaffer-Metcalf, Meeks, and Zingoni
NAYS - None

3. Items from citizens present*.

None

4. Receive an update and discuss the 1st Avenue streetscape project located in the Right of Way of 1st Avenue, between Mesa Drive and LeSueur within the Temple Historic District

Nana Appiah, Planning Director and Zoning Administrator (acting Historic Preservation Officer), provided a brief update informing the Board that staff is working with a consultant to come and make a presentation before the Board and inform them of the status of the project. Nana Appiah, Planning and Zoning Director, will keep the Board well informed regarding any updates.

MINUTES OF THE FEBRUARY 5, 2019 HISTORIC PRESERVATION BOARD MEETING

5. Receive an update of the Historic Preservation Officer position.

Planning Director and Zoning Administrator (acting Historic Preservation Officer), Nana Appiah stated an offer has been made for the Historic Preservation Officer to Kate Singleton. Mr. Appiah explained Kate is well qualified and versed in Historic Preservation and currently working with a non-profit in the City of Austin. He stated the interview panel was very impressed with her overall background and feel confident that she brings a lot of experience. Ms. Singleton will start as a full-time employee in mid-March reporting to Nana Appiah, Planning Director and Zoning Administrator.

Nana Appiah stated he will be working with Christine Zielonka, Development Services Director to prepare a list of priorities, goals and action plans. A study session will be scheduled to present to the Board.

Mr. Appiah stated staff is working with consultants to update the Quality Design Guidelines which will be presented to City Council. The guidelines will be sent to the Design Review Board, Historic Preservation Board and Planning Commission Board for feedback, then reconvene with the Board.

Chair Marek requested updates of current Certificate of Appropriateness' as an itemized list prior to the meeting.

6. Received an update on 2018-2019 student writing contest awards including presentation of awards to Council.

Staff has contacted the City Manager's office and received confirmation that March 4th at 5:45pm will be the date for presentation of the awards. It was confirmed staff will prepare the certificates and letters will be sent to the student to invite them to accept their award during the council meeting.

7. Discuss Bylaws for the Historic Preservation Board.

Chair Marek suggested establishing a volunteer group of three Boardmembers to work with staff and the new HPO, to come up with a list or draft to justify positions.

8. Hear reports from Board Members and staff on museums, exhibits, committees and/or events related to historic preservation.

Boardmember Meeks stated the Mesa Historical Museum will have its Grand Re-Opening at the Old Lehi School this Saturday, February 9.

9. Future agenda items.

- a. 1st Avenue Streetscape
- b. City Creek Phase II
- c. Updates to the Neon Sign ordinance
- d. Community meeting update on Site 17
- e. Bylaws for the Historic Preservation Board for the April meeting

MINUTES OF THE FEBRUARY 5, 2019 HISTORIC PRESERVATION BOARD MEETING

10. Adjournment.

Boardmember Schaffer-Metcalf motioned to adjourn the meeting at 6:32 pm. The motion was seconded by Boardmember Milagros.

Vote: 4-0 (Vice Chair Benzing, Boardmembers Gennevois and Ayers, absent)

AYES – Marek, Schaffer-Metcalf, Meeks and Zingoni

NAYS – None

*Members of the audience may address the Board on any item. The Arizona Open Meeting Law (ARS § 38-431 et seq.) limits the Historic Preservation Board to discussing only those matters specifically listed on the agenda.

Any citizen wishing to speak on an agenda item should complete and turn in a blue card to City staff before that item is presented. When the Board considers the item, you will be called to the podium to provide your comments.

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MINUTES OF THE FEBRUARY 5, 2019 HISTORIC PRESERVATION BOARD MEETING