



City Council Report

Date: March 18, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for SCADA Rugged Computers and Support Services for the Water Resources Department (Funded by Information Technology Lifecycle Replacement Funds, and Water and Wastewater Operations and Maintenance budget) **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated the proposal response. The evaluation committee recommends awarding the contract to the single, responsive and responsible proposal from Hypertec USA Inc., dba Hypertec Direct, Year 1, at \$211,600; and Years 2 and 3 at \$150,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index; based on estimated requirements.

Background / Discussion

This contract will provide Schweitzer Engineering Laboratories, Inc. (SEL) sealed SCADA rugged mini-computers and support services for the Water Resources and Energy Departments. The City anticipates purchasing approximately 14 to 16 rugged computers during the first year and additional purchases will be made as needed during the term contract.

Because this is a limited source area for sealed SCADA rugged mini-computers with long term warranties, the City issued a Request for Proposal (RFP) to establish a contract with favorable terms and conditions, and pricing, for the City. A single response was received and therefore, the City was not able to perform a comparative analysis. The proposal was evaluated in accordance with the City's established policies and procedures.

The evaluation committee deemed Hypertec Direct's proposal as responsive to the RFP specifications and requirements. Water Resources confirmed the proposal pricing was fair and reasonable. Purchasing confirmed the proposal pricing is accurate and the vendor will be able to acquire the SEL mini-computers.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019107

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to two years, renewals subject to Administrative review and approval

Funding Source: Information Technology Lifecycle Replacement Funds and Water and Wastewater Operations and Maintenance budget

Single Proposal Response

Hypertec USA Inc. dba Hypertec Direct - Tempe, AZ

No Bid Response received from
Safari Micro

AWARD RECOMMENDATION

10 - Rugged Computers / SEL Configuration #3355#4JKL at \$11,250/each or \$112,500; and 10 SEL Configuration 3355#94J2 at \$8,320/each or \$83,200 per Agreement No. 2019107

| | |
|----------------|---------------------|
| Base | \$195,700.00 |
| 8.1% Sales Tax | <u>\$15,851.70</u> |
| Total | <u>\$211,551.70</u> |

Annual Contract Amount (Years 1): ***\$211,600.00**

Annual Contract Amount (Years 2 and 3): ****\$150,000.00**

*Water Resources anticipates purchasing 14 to 16 SEL SCADA rugged mini-computers the first year. **Annual Contract Amount (Years 2 and 3) requested to accommodate for additional purchases as needed, in the event additional funding is identified for these purchases.