



# City Council Report

**Date:** March 18, 2019  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Scott Self Contained Breathing Apparatus Air Equipment and Repair Parts for the Mesa Fire and Medical Department (Funded by the Capital – General Fund and General Fund) **(Single Response) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Mesa Fire and Medical Department and Purchasing recommend awarding the contract to the single, responsive and responsible bidder, Municipal Emergency Services at \$74,200 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide Self Contained Breathing Apparatus (SCBA) breathing equipment and repair parts (Group A). The air equipment is used to provide breathable air to firefighters in environments that are immediately dangerous to life or health. All parts used for the repairs and maintenance are OEM type only because the manufacturer recommends it for dependability, safety and warranty coverage.

Purchasing released a bid on 12/18/2018. Bids were due 1/14/2019. The City intended to award to a Primary and Secondary vendor for each Group A - SCBA Air Equipment and Repair Parts, and Group B - Miscellaneous Rescue Equipment. However, Municipal Emergency Services (MES) was the only respondent. MES bid on all the items in Group A - SCBA Air Equipment and Repair Parts, and bid approximately half of the items in Group B - Miscellaneous Rescue Equipment. From previous experience when the City has gone out for bid on Scott SCBA products, MES has been the only respondent for the last several years. MFMD and Purchasing would like to award Group A to MES and rebid Group B to gain more competition.

Purchasing reached out to vendors to see why they did not bid on Group B. Several vendors were under the impression that the entire bid was for Scott products and that they were required to bid all items. Vendors were not required to bid all items.

## **Purchase Information**

Action: Award

Procurement Type: Request for Bids

Contract Number: 2019075

Local Consideration: Not applicable as there was a single response

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Capital – General Fund and General Fund

### **January 14, 2019 Single Response**

(Bid for Group A - SCBA Air Equipment and Repair Parts and Group B - Miscellaneous Rescue Equipment)

Municipal Emergency Services  
Southbury, CT

\$353,612.31 (Recommended – Group A)  
bid all items in Group A and approximately  
half the items in Group B