



City Council Report

Date: March 4, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: 2-Month Term Contract with Two Years of Renewal Options for Replacement Rotary Actuators and Parts for the Water Resources Department **(Funded by the Utility Replacement Extension and Renewal Fund) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend authorizing the purchase using the City of Tempe cooperative contract with Industrial Automation Services at \$50,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide REXA rotary actuators and parts for the Southeast Water Reclamation Plant (SEWRP) aeration basins and some well sites.

The City of Tempe cooperative contract has been competitively bid and provides for the lowest possible cooperative pricing. Going out for a formal bid would only delay the purchase and would not result in any cost savings to the City.

Industrial Automation Services is the only authorized distributor of REXA actuators and parts in the state of Arizona.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2019001

Contracting Agency/Contract Number: City of Tempe/WUD16-177-01

Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: Two months

Possible Renewals: Up to a maximum of two years, renewals subject to City of Tempe, Administrative review and approval

Funding Source: Water Resources Department operating budget (Operations and Maintenance, and Utility Replacement Extension and Renewal Fund)