



City Council Report

Date: March 4, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Clay, Glaze and Miscellaneous Arts Materials for the Arts & Culture Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Arts & Culture Department and Purchasing recommend authorizing the renewal with Marjon Ceramics, Inc. at \$35,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides different types of clay, glaze and materials for multiple classes and workshops for the public and students at the Mesa Arts Center (MAC), Ceramics Studio. The clay specified is from Laguna Clay and Aardvark Clay Companies. Their products have been tested and are found to be reliable, safe and versatile. Different materials would require the MAC to reformulate glaze recipes and change firings, which are extremely time and cost prohibitive.

Marjon is the only local supplier of numerous ceramics products that are used at the MAC, Ceramics Studio. Marjon also offers weekly deliveries and significant discounts over out-of-state competitors. There is not a competitor who could match both the price and level of customer service/convenience the studio requires.

Marjon Ceramics, Inc. agreed to renew the contract under the same terms, conditions and current pricing. The City has been satisfied with the vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Bids
Contract Number: 2016168
Responses Received: Single Bid and 2 No Bid responses
Original Council Award Date: 4/18/2016
Initial Contract Term: Three years
Funding Source: Arts & Culture Department – Mesa Arts Center operating budget