



City Council Report

Date: February 11, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Replacement Automated Vehicle Location Equipment and Related Services for Various City Departments as requested by the Information Technology Department (Citywide)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Information Technology Department (IT) and Purchasing recommend increasing the dollar limit with Marshall and Associates dba MarshallGIS by \$122,000, from \$96,884 to \$218,884 for Year 3 of the initial three-year term.

Background / Discussion

In 2017, the City began utilizing the Automated Vehicle Location solution (AVL) by MarshallGIS for tracking City vehicles using a GPS system and managing City vehicles' location, speed, idle time, and other data. AVL has provided enhanced functionality including the ability to perform turn-by-turn routing, enter Commercial Driver's License (CDL) pre and post-vehicle inspections information, and integrates with both the Transportation Department's work order management system and the City's GIS platform. It has allowed the City to pursue process improvements with both operational and cost efficiencies, as well as contribute to the safety of City employees.

The increase is needed for additional purchases and use of AVL equipment and services by the Environmental Management and Sustainability, and Parks, Recreation and Community Facilities Departments. Solid Waste was not included when the contract was originally awarded on 12/12/2016. They were using the FleetMind system for their vehicle tracking which unfortunately, did not work as expected and the contract was cancelled. From, July to September 2017, they transitioned to the AVL equipment by MarshallGIS.

IT and Purchasing estimate the increase of \$122,000 will be adequate for all existing annual costs as well as to account for possible new City vehicles that could be added through the third-year contract term through 12/12/2019. IT does not have any way of knowing if/when City Departments will want to add vehicles until AVL equipment is requested.

Purchase Information

Action: Amendment

Procurement Type: Request for Proposals

Contract Number: 2016295

Possible Renewals: Two, one-year renewal options subject to Council approval

Funding Source: Department purchasing the AVL equipment and services is responsible for the funding

Dollar Limit History

Term Contract for Year 3 (Awarded 12/12/2016):	\$71,884.00
Admin approved Increase 1/16/2016:	\$25,000.00
Contract Dollar-Limit Increase Request 2/11/2019:	\$122,000.00
Term Contract for Year 3 (12/13/2018 to 12/12/2019):	\$218,884.00