



City Council Report

Date: January 28, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Landscape Maintenance Services for City Facilities (Zone 7) for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Somerset Landscape, LLC at \$216,856 plus a 30% contingency at \$65,057, for Year 1 at \$281,913; and Years 2 and 3 at \$260,227 annually (includes a 20% contingency), with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide landscape maintenance services for various City facilities. The City has split the landscaping into geographic areas referred by the City as Zones 5, 6 and 7. This contract will establish a landscape maintenance services contract for all applicable facilities within Zone 7 which encompasses 22 City facilities.

During the first year of contract, PRCF - Facilities Maintenance anticipates corrective work needing to take place in all Zones, requiring a 30% contingency to cover expenses toward bringing landscape into compliance of the contracted terms and conditions. After the initial year, the contract will follow PRCF's standard of budgeting a 20% contingency for supplemental work for the remainder of the contract. The second and third-year contract amount will be \$260,227 annually (\$216,856 plus a 20% contingency at \$43,371).

The City received six proposals of which all met the minimum qualifications. The committee then evaluated the responses based on the evaluation criteria in the solicitation. Award is being recommended to the highest scored proposal, Somerset Landscape, LLC; this proposal best meet the City's requirements. The evaluation committee unanimously agreed on the recommendation.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019081

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposal Responses

Brightview Landscape Services, Inc. - Gilbert, AZ

Legends Landscape Maintenance, Inc. - Phoenix, AZ

Mariposa Landscape Arizona, Inc. - Glendale, AZ

Outdoor Systems Management – Phoenix, AZ

Reyes & Sons Landscaping, LLC - Phoenix, AZ

Somerset Landscape, LLC - Chandler, AZ

Final Scoring

Respondent	200 Points Possible
Somerset Landscape, LLC (Recommended)	<u>160.15</u>
Legends Landscape Maintenance, Inc.	158.20
Mariposa Landscape Arizona, Inc.	153.50
Reyes & Sons Landscaping, LLC	123.06
Brightview Landscape Services, Inc.	109.78
Outdoor Systems Management	65.60