



# City Council Report

**Date:** January 28, 2019  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Landscape Maintenance Services for City Facilities (Zone 5) for the Parks, Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Somerset Landscape, LLC at \$262,898 plus a 30% contingency of \$78,869, for Year 1 at \$341,767; and Years 2 and 3 at \$315,478 annually (includes a 20% contingency), with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide landscape maintenance services for various City facilities. The City has split the landscaping into geographic areas referred by the City as Zones 5, 6 and 7. This contract will establish a landscape maintenance services contract for all applicable facilities within Zone 5 which encompasses 30 City facilities.

During the first year of contract, PRCF - Facilities Maintenance anticipates corrective work needing to take place in all Zones, requiring a 30% contingency to cover expenses toward bringing landscape into compliance of the contracted terms and conditions. After the initial year, the contract will follow PRCF's standard of budgeting a 20% contingency for supplemental work for the remainder of the contract. The second and third-year contract amount will be \$315,478 annually (\$262,897 plus a 20% contingency at \$52,579).

The City received six proposals of which all met the minimum qualifications, and one Non-Responsive proposal. The committee then evaluated the responses based on the evaluation criteria in the solicitation. Award is being recommended to the highest scored proposal, Somerset Landscape, LLC; this proposal best meet the City's requirements. The evaluation committee unanimously agreed on the recommendation.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019079

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

## Proposal Responses

Artistic Land Management, Inc. - Chandler, AZ

Brightview Landscape Services, Inc. - Gilbert, AZ

Legends Landscape Maintenance, Inc. - Phoenix, AZ

Mariposa Landscape Arizona, Inc. - Glendale, AZ

Reyes & Sons Landscaping, LLC - Phoenix, AZ

Somerset Landscape, LLC - Chandler, AZ

### Non-Responsive response:

Lobo Enterprises, LLC dba Lobo Landscape and Tree - Did not sign the necessary required Respondent Certification form, utilize/submit Attachment A – Pricing page contained in the RFP solicitation document, and did not submit Attachment C – Respondent Questionnaire.

## Final Scoring

Respondent	200 Points Possible
Somerset Landscape, LLC (Recommended)	<u>167.02</u>
Mariposa Landscape Arizona, Inc.	166.84
Artistic Land Management, Inc.	147.73
Reyes & Sons Landscaping, LLC	139.40
Legends Landscape Maintenance, Inc.	137.60
Brightview Landscape Services, Inc.	115.76