



# City Council Report

**Date:** January 28, 2019  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Weed Abatement and Landscaping Services for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposals from Somerset Landscaping LLC; and Grounds Control LLC; at \$60,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The contract will provide qualified contractors to perform various methods of weed abatement, tree and shrub trimming, and removal of debris, weeds and dead vegetation at various City facilities (well sites, booster stations, lift stations, and other related facilities) on an as needed basis.

The City received three proposals of which all met the minimum qualifications. The evaluation committee then evaluated the responses based on the evaluation criteria in the solicitation. Award is being recommended to the two, highest scored proposals: Somerset Landscaping LLC; and Grounds Control LLC; these proposals best meet the City's requirements. The evaluation committee unanimously agreed on the recommendation.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019058

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Water Resources Department operating budget (Water and Wastewater Operations and Maintenance)

## Proposal Responses

Grounds Control LLC - Phoenix, AZ  
Legends Landscape Management - Phoenix, AZ  
Somerset Landscaping LLC - Chandler, AZ

## Final Scoring

Respondent	1,000 Points Possible
Somerset Landscaping LLC (Recommended)	<u>719.87</u>
Grounds Control LLC (Recommended)	<u>541.94</u>
Legends Landscape Management	504.40