



# City Council Report

**Date:** January 7, 2019  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for Bus Shelter Maintenance and Repair Services for the Transit Services Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Transit Services Department and Purchasing recommend authorizing the renewal with A Mind for Detail Inc. dba AMFD (a Mesa business) at \$324,675 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides annual bus shelter maintenance and repair services at various bus shelters, Bus Rapid Transit (BRT) stations, and Park and Ride locations throughout the City. Services include weekly routine cleaning and maintenance, and occasional as needed, where needed repairs.

There are minimal vendors who perform these services. The contract was bid in November of 2015 and two vendors responded, one being the awarded vendor. The second vendor's pricing was considerably higher than the awarded vendor. City of Phoenix and the City of Tempe rebid their transit cleaning and maintenance contracts which resulted in price increases and a decline in the quality and cleanliness of their transit facilities.

AMFD agreed to renew the contract under the same terms, conditions and current pricing. The Consumer Price Index increased 2.1% over the last year. The City has been satisfied with the vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Procurement Type: Request for Bids  
Contract Number: 2016115  
Responses Received: 2  
Original Council Award Date: 1/25/2016  
Initial Contract Term: Three years  
Funding Source: Transit Services Department operating budget