



City Council Report

Date: January 7, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three Year Term Contract with Two Years of Renewal Options for Boiler and Tankless Heater Preventative Maintenance and Repair Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Tolin Mechanical Systems at \$60,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide all the labor, materials, and supplies required to maintain the City's boilers and tankless heaters and perform preventative maintenance and service repairs as required. The contractor will provide scheduled quarterly preventive maintenance services on the City's boilers and is required to have the capability to perform any non-scheduled repair and emergency services on an as-needed basis.

The City received five proposals, of which, all met the minimum qualifications. The evaluation committee evaluated the responses based on the evaluation criteria in the solicitation. Award is recommended to the highest scored respondent, Tolin Mechanical Systems. The evaluation committee unanimously agreed on the recommendation.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2019048
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposal Responses

High Desert Mechanical, Inc. - Apache Junction, AZ

Midstate Energy, LLC - Phoenix, AZ

Patriot Mechanical, LLC dba Patriot Boiler - Phoenix, AZ

Tolin Mechanical Systems - Phoenix, AZ

United Technologies, Inc., dba UNI-TECH - Chandler, AZ

Final Scoring

Respondent	100 Points Possible
Tolin Mechanical Systems (Recommended)	<u>93.33</u>
UNI-TECH	86.14
Midstate Energy	77.87
Patriot Boiler	74.42
High Desert Mechanical	18.81