



City Council Report

Date: December 10, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Police Vehicle Maintenance and Repair Services as requested by the Fleet Services Department
(Citywide)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Fleet Services Department and Purchasing recommend increasing the dollar limit with B & T Vivian Investment Co. LLC dba Thompson's Auto Repair & Towing (a Mesa business) (Primary); JTDCE Auto Repair Clinic LLC dba Dave's Auto Repair Clinic (a Mesa business) (Secondary); AutoNation dba AutoNation Chevrolet of Gilbert; and Berge Ford, Inc. dba Berge Ford (a Mesa business); by \$40,000, from \$175,000 to \$215,000, for Year 4 of the term contract.

Background / Discussion

This contract provides preventative maintenance and repair services for the City's Police vehicle fleet consisting of Police Patrol, Undercover and Administrative vehicles. Fleet Services performs repairs on large diesel-powered trucks and selected other vehicles in-house but lacks sufficient staffing and facilities to perform all vehicle maintenance activities. Accordingly, a portion of Police vehicles are repaired by outside vendors.

Fleet Services requested an increase of \$25,000 and management administratively approved the increase on 9/18/2018. Within two months this funding is nearly all spent due to the model change on how Fleet Services replaces vehicles. Due to the model change, vehicles are kept longer in the fleet which results in additional repairs and remodeling of the older vehicles. Fleet Services has estimated an additional increase of \$40,000 is needed to pay for purchases through the fourth year of the term contract through 1/31/2019.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2015110
Original Council Award Date: 1/26/2015
Initial Contract Term: Three years
Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund

Dollar Limit History

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|---|---------------------------|
| Original Award Amount: | \$150,000.00 |
| Management admin approved 9/18/2018: | \$25,000.00 |
| Increase request 12/10/2018: | <u>\$40,000.00</u> |
| New Contract Amount (Year 4 – 2/1/2018 to 1/31/2019): | <u>\$215,000.00</u> |