



City Council Report

Date: December 10, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: 10-Month Term Contract with Four Years of Renewal Options for Fire Extinguishers and Related Services for the Fire and Medical Department
(Citywide)

Recommendation

Council is requested to approve the award as recommended.

The Fire and Medical Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Cintas Corporation at \$60,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide for the purchase, inspection, testing, service and maintenance of portable fire extinguishers for citywide facilities.

The State contract has been competitively bid and provides for the lowest possible cooperative pricing. Staff has been satisfied with the contract's products and services. Staff compared three cooperative contracts and the State contract was deemed to be the most cost-effective contract to use for the City. Going out for a formal bid would delay the purchase and would not result in any cost savings to the City.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2019092
Contracting Agency/Contract Number: State of Arizona/ADSP018-00008294
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: 10 months
Possible Renewals: Up to a maximum of four years, renewals subject to State of Arizona, Administrative review and approval
Funding Source: Fire and Medical Department operating budget