



# City Council Report

**Date:** December 3, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Temperature Controlled Drug Locking Cabinets for the Fire and Medical Department **(Single Response) (Funded by the General Fund and Capital General Fund) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Fire and Medical Department and Purchasing recommend awarding the contract to the single, responsive and responsible bidder, Budd Medical and Fire Equipment LLC, at \$105,700 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

Mesa Fire and Medical Department (MFMD) has been using refrigerated locking drug cabinets on their apparatus for 16 years to hold pharmaceuticals for emergency responses. Many pharmaceuticals cannot tolerate the intense Arizona heat and require a temperature-controlled environment.

Currently, there are 40 cabinets in front line apparatus. MFMD would like to purchase replacements due to failed or damaged cabinets and additions for new apparatus that may be purchased in the near future. The contract will provide approximately ten refrigerated temperature-controlled locking drug cabinets per year for a three-year term.

The specifications required the cabinets to be equal to or exceed the Medi Redi Model "C" 2000 refrigerated drug cabinets which MFMD currently uses on their fire apparatus to store and administer pharmaceuticals on EMS response calls. The cabinets will also provide MFMD with a lockable card reader and tracking feature with a back-up battery in case of power failure for pharmaceutical security (features recommended by the National Fire Protection Association (NFPA) and approved by Fire's Emergency Management Division). They also meet Federal Drug Administration (FDA) guidelines and pharmaceutical companies' recommendations on the storage and security of pre-hospital medications.

A bid was released on 9/25/2018 for temperature-controlled locking drug cabinets and the bid closed on 10/15/2018. One vendor responded, Budd Medical and Fire Equipment. Purchasing reached out for feedback from the vendor community to inquire why they did

not submit a bid. One company said they do not provide the product and another company stated they could not provide the service component the City needed.

### **Purchase Information**

Action: Award

Procurement Type: Request for Bids

Contract Number: 2019049

Local Consideration: Not applicable as there were no Mesa responses

Responses Received: One

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Replacements funded in General Fund and four Cabinets (Additions) for existing apparatus funded in the Capital General Fund

### **October 15, 2018 Single Response**

Budd Medical and Fire Equipment LLC  
Gilbert, AZ

\$97,999.90 (Recommended)