

Citizen Participation Plan for Olivewood Condominiums at Sunland Springs Village

August 27, 2018

Purpose: The purpose of this Citizen Participation Plan is to inform nearby citizens, property owners, neighbor associations, agencies, schools and businesses of an application by Farnsworth Development for a Preliminary Plat and Site Plan Review. This site is located near the southeast corner of Baseline and Signal Butte Roads on South Olivewood in the Master Planned Community of Sunland Springs Village. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-application Meeting: The pre-application meeting with City of Mesa planning staff was held on August 6, 2018. Staff reviewed the application and recommended that adjacent residents within 1000,' registered neighborhood associations within one mile, and all HOA's with ½ mile be contacted.

Action Plan: To provide effective citizen participation in conjunction with this application, the following actions will be taken to provide neighbors opportunities to understand and address any real or perceived impacts this development may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - All property owners within 1000' of the project.
 - All registered neighborhoods within one mile of the project.
 - All HOA's within ½ mile of the project
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held at the Sunland Springs Village Auditorium, 2240 S. Springwood Blvd., Mesa, AZ 85209 on October 23rd, 2018.
 - The meeting will be an introduction to the project and an opportunity to ask questions and state concerns. A sign-in list will be available and comment forms provided. Copies of the sign-in list with any comments received will be given to the City of Mesa Planner assigned to this project.
 - In addition, all residents who are members of the Sunland Springs Village HOA who have current email addresses on file with the HOA, will receive, via email, notification of the meeting along with a project narrative in case they are not able to attend the meeting.
 - Since most of those interested in this project live in the Sunland Springs Village Community, which is a 55 plus community, the date for the meeting has been set to allow as many winter visitors as possible to return and be able to attend the meeting.
 - All materials such as sign-in lists, comments, and petitions received will be given to the planning staff assigned to work on this application.
3. Presentations will be made to any interested group upon request.

Schedule:

Pre-application meeting – August 6, 2018

Application Submittal – August 27, 2018

Letters sent for notification of Neighborhood Meeting –

Emails sent to Sunland Springs Village Homeowners for notification of Neighborhood Meeting

Neighborhood meeting – October 23, 2018

Final Submittal of Citizen Participation Report and Notification materials – October 2, 2018

Planning and Zoning Board Hearing – November 14, 2018