



City Council Report

Date: November 19, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Fasteners Hardware and Electrical Supplies for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Fleet Services Department and Purchasing recommend authorizing the renewal with Sid Tool Company, Inc. dba Class C Solutions Group at \$75,000 annually with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

This contract provides various supplies including fasteners, switches, nuts and bolts, related hardware and electrical supplies commonly used in an automotive repair facility, for general repairs, maintenance and repairs of City vehicles and equipment.

Class C Solutions Group agreed to renew the contract under the same terms, conditions and current pricing. Rebidding this contract would likely expose the City to higher prices for these products. Class C Solutions has provided good products and service to the City. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Possible Renewal: Second, one-year renewal subject to Administrative review and approval
Procurement Type: Request for Proposals
Contract Number: 2016044
Responses Received: 6 and 1 No Bid response
Original Council Award Date: 12/8/2015
Initial Contract Term: Three years
Funding Source: Fleet Services Department operating budget