

**Meeting Minutes**

**Local First AZ Foundation at El Rancho  
701 E. Main Street  
Mesa, Arizona 85203**

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on October 4, 2018, at 6:00 p.m. at Local First AZ Foundation at El Rancho, 701 E. Main Street, Mesa, AZ 85203.

**MEMBERS PRESENT**

Stephen Sparks – Chair  
Stephanie Luz Cordel – Vice-Chair  
Mara Benson  
Susan Brenton  
Derek Brosemann  
Monique Kennedy  
Candace Miller  
Shelley Reimann  
Johanna Richards

**MEMBERS ABSENT**

Tom Stapley  
Linda Starr

**STAFF PRESENT**

Maurice Brundidge  
Deanna Grogan  
Jenni Hale  
Ra'Chel'Ni Mar'Na  
Liz Morales  
Dennis Newburn  
Patricia Pearson

**GUESTS****I. Chair's Call to Order**

Stephanie Luz Cordel called the meeting to order at 6:08 p.m. After Stephen Sparks arrived, he conducted the meeting going forward.

**II. Approval of Minutes**

- A. It was moved by Monique Kennedy, seconded by Candace Miller, to approve the HCDAB minutes from the September 6, 2018 meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brenton-Brosemann-Luz Cordel-Kennedy-Miller-Reimann-Richards-Sparks

NAYS – None

**III. Items from Citizens Present**

There were no items presented.

**IV. Discussion and Action Items**

- A. **Local First AZ Foundation** – Kimber Lanning, Founder and Executive Director of Local First Arizona, gave an overview of the Local First AZ Foundation, followed by a tour of the facility.
- B. **Supplemental Notice of Funding Availability (NOFA)** – Dennis Newburn discussed the 2018 Supplemental Notice of Funding Availability (NOFA), which opened September 30, 2018, and closes at 12:00 p.m. on November 1, 2018. The NOFA will be funded with approximately \$700,000 in federal

Community Development Block Grant (CDBG) dollars allocated to the City of Mesa from the Department of Housing and Urban Development (HUD) from previous program years. This NOFA applies to CDBG-eligible activities funded under the categories of *Public Facilities and Improvements*, *Economic Development*, and *Accessibility*. Activities funded with CDBG funds must benefit persons principally of low- and moderate-income. Two public meetings are scheduled: Public Hearing #1 – October 15, 2018, 4:00 p.m.; Public Hearing #2 – October 22, 2018, 6:00 p.m. Both meetings will be held at Save the Family Conference Center, 129 E. University Drive, Mesa, AZ.

<https://www.mesaaz.gov/residents/housing-community-development/public-notice>

- C. **HOME Program Overview** – Ra’Chel’Ni Mar’Na gave an overview of the City’s HOME Investment Partnership Program. The primary purpose of the HOME Program is to help communities expand the affordable housing for low-income families. Due to the complexity of planning and development real estate developments, it was necessary to open the City’s HOME Housing Production applications year-round.

<https://www.mesaaz.gov/residents/housing-community-development/home-investment-partnership-program>

V. **Scheduling of meetings, future agenda items, and general information, including those set forth below**

A. **Landlord Fair**

Thursday, October 11<sup>th</sup>, 9:00 a.m. to 1:00 p.m.  
Mesa Convention Center, 263 N Center Street, Mesa, AZ 85201  
[www.mesaaz.gov/landlordseminar](http://www.mesaaz.gov/landlordseminar)

B. **Next HCDAB Meeting – November 1, 2018, 6:00 p.m.**

Council Chambers – Lower Level  
57 E 1<sup>st</sup> Street, Mesa, AZ 85201

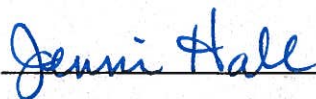
VI. **Adjourn the meeting**

It was moved by Susan Brenton, seconded by Derek Brosemann, to adjourn the meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brenton-Brosemann-Luz Cordel-Kennedy-Miller-Reimann-Richards-Sparks  
NAYS - None.

The meeting was adjourned at 7:20 p.m.



Submitted by Jenni Hale, Administrative Support Assistant I

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.