



# City Council Report

**Date:** November 19, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Elevator/Vertical Transportation Unit Maintenance for the Parks, Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Business Services Department and Purchasing recommend increasing the dollar limit with Arizona Elevator Solutions Inc. by \$35,000, from \$184,970 to \$219,970 for the first-year term of the contract, based on estimated usage.

## Background / Discussion

The Parks, Recreation and Community Facilities Department (PRCF) currently has 60 elevators/vertical lift units at various City buildings. This contract provides preventative maintenance and repair services for these elevators/vertical lift units.

Facilities Maintenance recently had a major emergency elevator repair at the Mesa Arts Center totaling \$51,292.42 which depleted the first-year's contract funds. In addition, management approved the increase of \$9,633.22 for the addition of two stair lifts at the Hohokam Stadium in March 2018; and the increase of \$15,366.78 for preventative maintenance costs and potential services calls/repairs expenses for the first-year term. Staff has estimated an additional \$35,000 is needed for preventative maintenance costs and potential services calls/repairs needed to get through the first-year of the initial three-year term contract.

## Purchase Information

Action: Amendment  
Procurement Type: Request for Proposals  
Contract Number: 2018025  
Initial Contract Term: Three years  
Possible Renewals: Two, one-year renewals subject to future Council consideration  
Funding Source: PRCF – Facilities Maintenance operating budget  
Original Council Award Date: 12/11/2017  
Dollar Limit History:  
    Original Award Amount (Years 1, 2 and 3)                      \$159,970.00  
    Admin approved increase – March 2018 (MAC stair lifts)      \$9,633.22

Admin approved increase – 10/16/2018	<u>\$15,366.78</u>
Current Contract Amount	\$184,970.00
<b>Dollar-Limit Increase 11/19/2018</b>	<b><u>\$35,000.00</u></b>
<b>New Contract Amount (Year 1 through 1/15/2019)</b>	<b>\$219,970.00</b>