

NEXMETRO – AVILLA GUADALUPE & HAWES

Citizen Participation Plan

Date: August 27, 2018

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, registered neighborhood groups, schools and businesses near the Site of an application for Avilla Guadalupe & Hawes, a high-quality, single-story, detached, leased home community has been filed. The Site is approximately 10.00 gross acres and is located at the southeast corner of Guadalupe Road and Hawes Road. An Application has been filed to rezone the Site from RS-43 to RM-2/PAD for 96 dwelling units. This plan will ensure that those affected by the application will have an adequate opportunity to learn about and comment on the proposal.

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Pre-application Meeting: The Pre-Application meeting with City of Mesa Planning Staff was held on June 25, 2018. Staff reviewed the application and recommended that adjacent residents, nearby registered neighborhoods, homeowners associations and interested parties be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with the application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts the development may have on members of the community.

1. Contact lists will be developed for citizens and agencies in this area including:
 - All owners within 1,000' of the Site (**Exhibit A**)
 - Registered interested parties within one mile of the Site, homeowner associations within one-half mile of the Site and the School District (**Exhibit B**).
2. All persons on the contact lists will receive a letter describing the development, development schedule, Site Plan and other plans, and an invitation to a neighborhood meeting.
 - The meeting will be an introduction to the development and an opportunity to ask questions and state concerns. The meeting summary and sign-in sheets will be provided and sent to the City of Mesa Planner assigned to this project.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.
4. All materials such as sign-in sheets, comments, and petitions received will be copied to the City of Mesa.
5. Letters will be mailed to all persons on the contact lists letting them know of the Planning & Zoning hearing date.
6. Signs will be posted on the Site with the P&Z hearing date.

Schedule: Pre-application meeting – June 25, 2018
Application Submittal – August 22, 2018
Neighborhood Outreach - Ongoing
Neighborhood meeting letters mailed -
Neighborhood meeting –
Citizen Participation Report submitted to City –
Proposition 207 Waivers submitted to City -
Hearing Notification letters mailed -
Site Posted with P&Z date -
Planning and Zoning Board Hearing –
City Council Hearing –