



City Council Report

Date: November 5, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal to the Term Contract for Fire Structure Boots for the Fire and Medical Department (**Citywide**)

Recommendation

Council is requested to approve the contract renewal as recommended.

The Fire and Medical Department and Purchasing recommend authorizing the renewal with Freightliner of Arizona dba Western States Fire Equipment; Matlick Enterprises dba United Fire Equipment Company; and Municipal Emergency Services, Inc.; at \$30,000, based on estimated usage.

Background / Discussion

This contract provides an approved list of qualified vendors for fire structure boots for approximately 400 Fire suppression personnel. The qualified vendors are required to provide fire structure boots that meet all criteria of the City's Fire Structure Boot Program. The Fire and Medical Department provides an allowance of \$300 (employee benefit) toward the cost of these boots and purchases an average of 100 to 125 pairs of boots annually.

Western States Fire Equipment offered to renew the contract without a pricing increase. The City and United Fire Equipment Company agreed to renew the contract with an overall pricing increase of 2.1%. Municipal Emergency Services offered to renew with an overall increase .83%. The pricing increases are allowable per specification. BTE West International LLC and Universal Procurement Inc. dba Universal Police Supply Co. opted not to renew for the final year. The City has been satisfied with each vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (2nd of 2 Possible)
Procurement Type: Request for Proposals
Contract Number: 2014204
Responses Received: 5
Original Council Award Date: 11/17/2014
Initial Contract Term: Three years
Funding Source: Fire and Medical Department operating budget