

**Citizen Participation Plan**  
**for Drive-Thru Coffee Shop at Gilbert Rd. & Southern Ave.**

Date: July 26, 2018

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, and businesses in the vicinity of the site of an application for a Drive-Thru Coffee Shop. The site is located north of the northwest corner of Gilbert Rd. and Southern Ave., at approximately 1126 S. Gilbert Rd. The site is 0.36 acre and is part of a lot split. The project is currently in application for Design Review. This plan will ensure those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

Peter Krahenbuhl  
6900 E. 2<sup>nd</sup> Street  
Scottsdale, AZ 85251  
Office Phone: 480-745-1956  
Email: [peter.krahenbuhl@simoncre.com](mailto:peter.krahenbuhl@simoncre.com)

**Pre-application Meeting:** The Pre-Application with the City of Mesa planning staff was held on June 25, 2018. Staff reviewed the application and recommended adjacent residents and registered neighborhoods be contacted.

**Action Plan:** In order to provide effective participation in conjunction with the application, the following actions will be taken to provide members of the community opportunities to understand and address any real or perceived impacts their development may have.

1. A contact list will be developed for citizens and agencies in this area, including:
  - a. All registered neighborhood associations within one mile of the project.
  - b. Homeowners Associations within one half mile of the project.
  - c. Property Owners within 1000 feet of the site.
2. All persons listed on the contact list will receive a letter describing the project. Upon request, the applicant will meet with concerned parties and give a presentation outlining the project. The applicant will forward all comments generated by the presentation to the City of Mesa Planner assigned to this project.

**Schedule:**

- Pre-Submittal Meeting June 25, 2018
- Application Submitted July 30, 2018
- Submittal of Citizens Participation Report and Notification Materials – October 1, 2018