

# City of Mesa Historic Preservation Support



During the FY 18/19 budget process, the City Council requested for staff to return in the Fall with recommendations on resource allocation to support historic preservation activities

# Staff Recommendation

- Full-time Historic Preservation Officer (HPO) position in the Planning Division to manage day-to-day historic preservation activities
- Consulting services with expertise based on specific projects
- Presented this model to the Historic Preservation Board who supported this recommendation

# High-level Duties of the HPO

1. Implement day-to-day activities to support City preservation vision and goals
2. Serve as a resource for neighborhoods and businesses on historic preservation related issues and development processes
3. Serve as the staff liaison to the Historic Preservation Board and support their preservation efforts
4. Develop and implement HP development guidelines
5. Manage consultant contract when specialized expertise or time-sensitive projects are required

# Specialty Projects

## Consultant Specialization Expertise:

- Preserve Neon and Historic Signs
- National, State and Local Registration Processes
- Evaluate post-WWI Neighborhoods
- Historic Neighborhood Preservation Guidelines

# Staff Recommendation

- Funding already included in FY 18/19 Budget
- Full-time position to manage day-to-day historic preservation activities
- Consulting services with specific expertise based on individual projects that arise

# Questions/Discussion

# ADDITIONAL INFORMATION



# Cost Estimates

	City of Mesa FTE		Consultant	
	ANNUAL	HOURLY	ANNUAL	HOURLY *
Full-Time Benefitted (2080 Hours)	\$100,680	\$48.40	\$245,440	\$118.33
Part-Time Benefitted (1040 Hours)	\$50,340	\$48.40	\$123,063	\$118.33
Part-Time Non-Benefitted (1040 Hours)	\$36,806	\$35.39	\$123,063	\$118.33

*\*Consultant rate includes the average cost of the Project Manager, Ass't Project Manager and Admin Support*

# Other Factors

Factor	Advantage	
	Consultant	FTE
Physical Presence		X
Vested interest in City/Council Vision		X
Consistent Collaboration with Neighborhoods		X
Coordination with Planning Projects		X
Investment in long-term employee		X
City e-mail, phone, and workspace – access to Public		X
Objective 3 <sup>rd</sup> Party	X	
Knowledgebase/Bench strength	X	

# Other Municipalities

Municipality	Title (HP Liaison)	Employment Status	
		Contract	FTE
Scottsdale	HP Officer		X
Phoenix	HP Officer		X
Glendale	Planning Director		X
Chandler	No Program	N/A	N/A
Tempe	HP Officer		X