

# Special Event Liquor License Application Attachment B

Licensing Office  
55 North Center Street Mailing  
Address:  
PO Box 1466  
Mesa, Arizona 85211-1466  
480-644-2316 Telephone  
480-644-3999 Fax  
www.mesaaz.gov/business/licensing



SEP 25 2018

CITY OF MESA

If you intend to serve alcohol at your special event, you will need to obtain a **Special Event Liquor License** or an **Extension of Premises** from City of Mesa Licensing Office. **This must be submitted at least 60 days prior to the event.** A license is required with special provisions outlined. Plan a minimum of 60 days to complete this process.

Check all that apply:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Free/Host Alcohol | <input type="checkbox"/> Alcohol Sales | <input checked="" type="checkbox"/> Host and Sale Alcohol            |
| <input type="checkbox"/> Beer              | <input type="checkbox"/> Beer and Wine | <input checked="" type="checkbox"/> Beer, Wine and Distilled Spirits |

Do you plan to secure a:

☒ **Special Event Liquor License** - The Special Event Liquor License fee is \$25 and must be approved by the City Council. After city approval, your application must be submitted to, and approved by, the State of Arizona. There are fees involved at the State. This license can only be obtained by a non-profit organization, 501(C). (Complete the State of Arizona Special Event Liquor Application and site plan.)

☐ **Extension of Premises License** - There is no fee involved with the Extension of Premises. This is allowed when a liquor license is already in effect and you want to extend the area where liquor is sold. (Complete the State of Arizona Extension of Premises Application and site plan.)

If this is an Extension of Premises, are there any other activities taking place except for the sale of liquor in the extended area? No ☐ Yes ☐ Type of activities taking place: \_\_\_\_\_

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event. All customers will be ID checked and wristbanded. Hiring private security to manage ingress/egress points. Working with Mesa Police Dept. for on and off-duty officers for patrol of entire event.

**If applying for a Special Event Liquor License the following must be provided:**

Mesa Urban Renewal and Arts Lab (MURAL)		EIN 81-4100438
Charity's or Organization's Name	Director	501 (C)#
Kent Lyons		REDACTED
Name of Contact at Charity/Organization	Title with Organization	Phone Number

On-Site Agent Responsible for Liquor \_\_\_\_\_

How will attendees over the age of 21 be identified? All customers will be ID checked and wristbanded.

What controls will be used to keep attendees under the age of 21 from obtaining alcohol at the event? \_\_\_\_\_

All customers will be ID checked and wristbanded. Hiring private security to manage ingress/egress points. Working with Mesa Police Dept. for on and off-duty officers for patrol of entire event.

Will food be served? ☒ Yes ☐ No If yes, what type of food will be served? Restaurants on Main Street and food vendors along the event.

Seating capacity of designated area: # varies



RECEIVED  
SEP 25 2018  
CITY OF MESA  
LICENSING OFFICE

Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix, AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

## FOR DLIC USE ONLY

Event Date(s):

Event time start/end:

CSR:

Job #:

APPLICATION FOR SPECIAL EVENT LICENSE  
Fee= \$25.00 per day for 1-10 days (consecutive)  
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 12).

**SECTION 1** Name of Organization, Candidate or Political Party/Govt: Mesa Urban Renewal and Arts Lab (MURAL)

Name of Licensed Contractor only (if any): David Forman - Pour Masters Bar Services

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 81-4100438

**SECTION 3** Event Location: Closed street in downtown Mesa

Event Address: Macdonald St. north of Main St. & south of Pepper Place

**SECTION 4** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Lyons Kent REDACTED  
Last First Middle Date of Birth  
2. Applicant's mailing address: 63 E Main Street, Ste 102 Mesa AZ 85201  
Street City State Zip  
3. Applicant's home/cell phone: (REDACTED) Applicant's business phone: (REDACTED)  
4. Applicant's email address: kentlyons@me.com

**NOTARY**

I, (Print Full Name) Kent Lyons, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature)

Applicant Signature

State of

ARIZONA

County of

MARICOPA

the foregoing instrument was acknowledged before me this



OFFICIAL SEAL  
ALICIA WHITE  
NOTARY PUBLIC-ARIZONA  
MARICOPA COUNTY  
My Commission Expires December 19, 2020

24th

Day

of September

Month

2018

Year

My commission expires on:

December 19, 2020

Alicia White  
Signature of NOTARY PUBLIC

**SECTION 5** Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No  
(If yes, Local Governing Body Signature not required)

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
License Number

\_\_\_\_\_  
Phone (include Area Code)

**SECTION 6** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- ☐ Place license in non-use  
☐ Dispense and serve all spirituous liquors under retailer's license  
☒ Dispense and serve all spirituous liquors under special event  
☐ Split premise between special event and retail location

**(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)**

**SECTION 7** What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

**SECTION 8**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 0  
(The number cannot exceed 10 days per year.)

3. Is the organization using the services of a licensed contractor or other person to manage the sale or service of alcohol?  
☒ Yes ☐ No (If yes, must be a licensed contractor or licensee of series 6, 7, 11, or 12)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name MURAL Percentage: 100%

Address 63 E Main St, Ste 102 Mesa AZ 85201

Name \_\_\_\_\_ Percentage: \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

5. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

4 \_\_\_\_\_ Number of Police 2 \_\_\_\_\_ Number of Security Personnel ☒ Fencing ☐ Barriers

Explanation: Two private security personnel will be used at ingress/egress points to control entry/exit. Bartenders from Pour Masters Bar Services will check ID and wristband customers. Working Mesa Police Department to have appropriate number of on and/or off duty Police Officers patrolling event, especially near venues where alcohol is served.

**SECTION 9** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	11/10/2018	Saturday	12 pm	10 pm
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

# ATTACH DIAGRAM





Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

#### LOCAL GOVERNING BOARD

Date Received: _____			
I, _____ (Government Official)	_____ (Title)	recommend	<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL
On behalf of _____ (City, Town, County)	_____ Signature	_____ Date	_____ Phone

#### DLIC USE ONLY

<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	BY: _____	DATE: ____/____/____
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**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.