



# City Council Report

**Date:** October 15, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Cleaning and Repair of Fire Personal Protective Equipment for the Fire and Medical Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Fire and Medical Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from ECMS at \$495,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide for the annual cleaning, inspection, and repairs of Fire Personal Protective Equipment (PPE) of approximately 800 sets of turnout coats and pants, 200 to 300 pairs of brush pants, 500 pairs of rubber and leather structure boots, and miscellaneous PPE items such as fire hoods and fire gloves. Unscheduled cleaning and repairs of any or all of the above PPE are also included in this service contract.

The intent of this program is to provide for the care and maintenance per National Fire Protection Association (NFPA), Occupational Safety Health Administration (OSHA), and manufacturer of the protective helmet, jacket, trouser, hood, glove, and boot elements. The objective of this program is to maintain the jackets and trousers in a safe and sanitary manner as required by NFPA and OSHA standards, reduce the health and safety risks associated with soiled or damaged elements and extend and maximize the useful life of each element.

The City received two proposals of which both met the minimum qualifications. The evaluation committee then evaluated the responses based on the evaluation criteria as stated in the solicitation. Award is recommended to highest scored and most qualified proposal, ECMS. The evaluation committee unanimously agreed on the recommendation.

## Purchase Information

Action: Award  
Procurement Type: Request for Proposals  
Contract Number: 2018234

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Fire and Medical Department operating budget

### **Proposal Responses**

Arizona PPE - Tempe, AZ

ECMS - Phoenix, AZ

### **Final Scoring**

	Total Points / 100 Points Possible
ECMS (Recommended)	<u>95.66</u>
Arizona PPE	85.49