



# City Council Report

**Date:** October 1, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** 21-Month Term Contract with Two Years of Renewal Options for Science and Lab Supplies and Equipment for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend authorizing the purchase using the US Communities – Harford County Public Schools cooperative contract with Fisher Scientific Company LLC, at \$200,000 annually, based on estimated usage.

## Background / Discussion

This contract will provide laboratory consumables, supplies and equipment for the Water Resources Department's Compliance Laboratory and the City's Water Treatment and Wastewater Treatment Plants. The Department is currently using the State of Arizona contract with a 25% discount off catalog pricing. The US Communities contract offers a minimum of 33% off catalog pricing and is based in tiers dependent on order size and utilizing this agreement proves to be a better value for the City to utilize.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2019035  
Contracting Agency/Contract Number - Term: US Communities – Harford County Public Schools/C15-JL-12 – Contract expires 6/30/2020  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: 21-Month through 6/30/2020  
Possible Renewals: Up to a maximum of two years, renewals subject to US Communities renewal, Administrative review and approval  
Funding Source: Water Resources – Water and Wastewater Operations & Maintenance