



# City Council Report

**Date:** September 17, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Purchase of a Glycerin Based Supplemental Carbon Source for the Water Resources Department **(Sole Source)**  
**(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Water Resources Department and Purchasing recommend increasing the dollar limit using the City of Scottsdale cooperative contract with Environmental Operating Solutions, Inc., by \$200,000, from \$108,000 to \$308,000, based on estimated usage.

## Background / Discussion

On 1/8/2018, Council approved the purchase of MicroC, a glycerin-based supplemental carbon source for the Northwest Water Reclamation Plant. This temporary carbon source is being used during the inspection of the methanol tank and repair of the fill line used for the tank. MicroC is a safe alternate to use as a substitute for methanol. The risk is too high to use methanol in temporary containers and piping. There will be no break in service at the plant.

The plant's usage is 4,500 gallons every 7 to 8 weeks which has exceeded the expected amount. The increase is needed for the next several months to allow time to complete the methanol tank inspection and any recommended repairs.

## Purchase Information

Action: Amendment

Procurement Type: Cooperative Contract Use

Contract Number: 2018108

Contracting Agency/Contract Number: City of Scottsdale/15PB006

Original Council Award Date: 1/8/2018

Contract Term Expiration: 12/3/2018

Dollar Limit History:

Original Award Amount	\$108,000.00
Increase Request 9/17/2018	\$200,000.00
<b>New Contract Amount</b>	<b><u>\$308,000.00</u></b>