



# City Council Report

**Date:** September 17, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years Renewal Options for Manhole Covers, Frames and Adjusting Rings for the Materials and Supply Warehouse (for the Water Resources Department) **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Dana Kepner Company at \$59,200 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide for the supply of manhole covers, frames and adjusting rings. Water Resources uses these items for new construction projects and for the maintenance and repair of existing facilities. Materials and Supply orders and maintains inventory as needed for the Department's use.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2019020  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: Three years  
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval  
Funding Source: Materials & Supply operating budget through the Warehouse Internal Services Fund

## August 15, 2018 Responses

Dana Kepner Company Tempe, AZ	*\$51,684.76 (Recommended)
Neenah Foundry Co. Neenah, WI	*\$61,988.00

Arizona Water Works Supply  
Tempe, AZ

\*70,576.65

\*not all lines bid

No Bid Response received from  
FPF Industries