



City Council Report

Date: August 27, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal to the Term Contract for Fabrication and Installation of Park Signs for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Sierra Signs & Service, Inc. (a Mesa business) at \$467,000 annually, based on estimated usage.

Background / Discussion

The Parks, Recreation and Community Facilities (PRCF) Department uses park identification signs, basin identification signs, rules signs, and other signs throughout the City's Parks system for park identification and to inform and assist patrons in the proper use of park properties.

This contract provides a Contractor to fabricate and install new standard identification and rules signs at City parks and facilities in a phased approach. The new signs will update the look and wording to create a more modern and consistent message. Changes in the City Code pertaining to Park regulations have been incorporated and standardized across all PRCF facilities. The old signs will be removed at the time of new sign installations.

Sierra Signs & Service, Inc. agreed to renew the contract under the same terms, conditions and current pricing. The Consumer Price Index (CPI) increased 3.2% over the last three years. The City has been satisfied with the vendor's performance. Sierra Signs is professional, expeditious, and easy to work with. They understand the PRCF's project schedules and are very flexible. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Bids
Contract Number: 2015302
Responses Received: 5
Original Council Award Date: 9/28/2015
Initial Contract Term: Three years
Funding Source: Project Management Program budget through the Capital – General Fund