



# City Council Report

**Date:** August 27, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Herbicide Application and Landscaping Services for the Transportation Department **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Transportation Department and Purchasing recommend increasing the dollar limit with Basin Tree Service & Pest Control, Inc. dba United Right of Way by \$60,000.00 from \$300,000.00 to \$360,000.00 annually, for Years 4 and 5 of the contract term, based on estimated usage.

## Background

This contract provides vegetation management services which include applying herbicides to control weed growth, clearing and grubbing unwanted vegetation, removal of trees and shrubs, brush mowing, and stump grinding in the City's rights-of-way or storm drainage easements. The locations include improved and unimproved rights-of-way, alleys, vacant lots, drainage easements, retentions basins, City streets, City facilities, and various associated areas throughout the City.

Transportation's inventory sprayed has increased every year since 2015 from 500,000 square yards to 827,756 square yards to date. The increase is needed for the increased volume usage.

## Purchase Information

Action: Amendment  
Procurement Type: Request for Bids  
Contract Number: 2015077  
Original Council Award Date: 1/12/2015  
Initial Contract Term: Three years  
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval  
Council Renewal Award Date: 1/22/2018  
Dollar Limit History:

Council Renewal Award (Year 4)	\$300,000.00
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<b>Increase Request 8/27/2018</b>	<b>\$60,000.00</b>
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<b>New Contract Amount (Years 4 and Year 5)</b>	<b>\$360,000.00</b>
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Funding Source: Transportation Department operating budget through Local Streets Fund and the Environmental Compliance Fee