



City Council Report

Date: August 20, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Contract Renewals (US Communities and National IPA) and Award a One-Year Term Contract (1GPA) with Four, One-Year Renewal Options, for HVAC Services and Equipment the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal contracts using two cooperative contracts: US Communities with Trane, and National IPA with Comfort Systems USA, and HACI Service LLC; and authorizing the purchase using the 1GPA cooperative contract with Midstate Energy, and Pueblo Mechanical & Controls; at \$2,700,000.00 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

Parks, Recreation and Community Facilities Department - Facilities Maintenance sought a more efficient method to procure HVAC equipment and services to more effectively manage their heavy workload and through the use of the cooperative contracts the City has accomplished that. From purchasing small HVAC parts to larger units, and even larger scopes of work, the cooperative contracts have allowed Facilities Maintenance to efficiently purchase HVAC services and materials leading to minimal downtime in City facilities.

On 6/26/2017, HVAC Services and Equipment was awarded to three cooperative agencies, US Communities, 1 GPA, and National IPA with five vendors on these cooperative contracts.

US Communities, 15-JLP-023, and National IPA, R150504 and R150506, have renewal options. Using the US Communities and National IPA cooperative contracts continue to be advantageous to the City and it is in the City's best interest to renew Contracts 2017231 and 2017233.

1GPA contracts, 13-78Y and 13-B0Y expired 5/23/2018. The City discontinued purchases with Midstate Energy and Pueblo Mechanical and Controls Inc. at the time. New 1GPA contracts 18-16PV-03 and 18-16PV-05 were awarded. Using the new 1GPA contract continues would be advantageous to the City and it is in the City's best interest to award Contract 2018243 using the new 1GPA cooperative contracts.

Purchase Information

Action: Renewal and Initial Award

Procurement Type: Cooperative Contract Use

Contract Numbers: 2017231, 2017233, 2018243

Contracting Agency, Agency Contract Number, Contract Term and Renewal Options:

- US Communities, 15-JLP-023, Renewal 10/1/2018 thru 9/30/2020 with no Renewal Options available (Mesa Contract No. **2017231**)
- 1GPA, 18-16PV-03, 18-16PV-05, Initial Award 5/18/2018 to 5/18/2019 – 4 Renewal Options Possible (Mesa Contract No. **2018243**)
- National IPA, R150504 and R150506, Renewal 10/1/2018 to 9/30/2019 with 1 Renewal Option Possible (Mesa Contract No. **2017233**)

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget