

# City Council Report

**Date:** August 20, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal to the Term Contract for Custom Uniform Badges for the Police Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Police Department and Purchasing recommend authorizing the renewal with Sun Badge Company, for \$50,000.00, based on estimated usage.

## Background / Discussion

This contract provides a qualified manufacturer for custom uniform badges to include: shirt badges, flat badges mounted in black leather wallets, and cap pieces for the Police Department (PD). PD issues an oval badge as the badge design for sworn members and cap pieces and badges to civilian members. Officers will be permitted to purchase flat belt badges at the City's cost. Orders are placed on an as-needed basis.

Sun Badge Company agreed to renew the contract under the same terms, conditions and current pricing. The Consumer Price Index (CPI) increased 1% over the last year. Sun Badge continues to provide badges that meet the needs of the Police Department. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1st of 2 possible)  
Procurement Type: Request for Proposals  
Contract Number: 2015237  
Responses Received: 4  
Original Council Award Date: 8/31/2015  
Initial Contract Term: Three years  
Funding Source: Police Department operating budget