

# Citizen Participation Plan

## 2-Acre Heritage Crossing

### Baseline Mixed-Use Planned Area Development

#### **PURPOSE:**

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses near the site of an application for a single family residential subdivision, which will request Rezoning an approximate 2-acre portion of APN 218-57-006S from RM-4 to RSL-2.5, and for inclusion into the Approved Baseline Mixed-Use PAD with combined Site Plan and Preliminary Plat review. This plan will ensure that those affected by this application will have an adequate opportunity to learn and comment on the proposal.

#### **CONTACT:**

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#### **ACTION PLAN:**

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have:

1. A contact list will be developed for citizens and agencies in the area including:
  - Property owners – within 1,000 feet from the site.
  - All registered neighborhood associations - within 1 mile of the site.
  - Homeowner Associations - within 1/2 mile of the site.
2. All persons listed on the contact list will receive a letter describing the project, vicinity map, and rezoning request.
3. Public Hearing Notification: Neighborhood Associations and Homeowner Associations within a half mile and property owners within 500 feet of the site will be notified to inform them of Planning & Zoning Board and City Council meeting dates.
4. A 4' x 4' sign shall be posted on the subject site two weeks prior to the Planning & Zoning Board hearing date.
5. Presentations will be made to groups of citizens or neighborhood associations upon request.  
(All materials such as notification letters and comments received will be copied to the City of Mesa.)

#### **SCHEDULE:**

- **Pre-Submittal:** Not Required
- **Application Submittal:** March 8, 2018
- **Mailing Notification:** Within two (2) weeks of the application submittal
- **Neighborhood Presentations:** Upon request
- **Submittal of Final Citizen Participation Report and Notification materials:** Ten (10) days prior to Planning and Zoning Board Hearing
- **Neighborhood Planning & Zoning Hearing sign posting:** Two (2) weeks prior to Planning & Zoning Board Hearing date.
- **Planning and Zoning Commission Hearing:** Anticipated – May 16, 2018
- **City Council Hearing:** TBD

