



City Council Report

Date: May 21, 2018
To: City Council
Through: John Pombier, Assistant City Manager
From: John Bellati, City Prosecutor
Chief Ramon Batista, Police Department
Subject: Proposed Changes to the Fee Schedule for the Police Department

Purpose and Recommendation

The purpose of this report is to recommend clarifications to the Police Department's fees and charges schedule to include the City Prosecutor's Office beginning in fiscal year 2018-2019.

Background & Discussion

Various fees are charged for services related to researching and providing records requests, materials requests, and other miscellaneous fees are charged by the Police Department. The City Prosecutor's Office receives similar records and materials requests. The proposed changes clarify that the existing Police Department fee schedule includes the City Prosecutor's Office.

Alternatives

Take no action on including the City Prosecutor's Office into the Police Department's schedule of fees and charges.

Fiscal Impact

There is no estimated fiscal impact to the fee recommendation.

Schedule of Fees & Charges
Exhibit A
Department: Police & City Prosecutor's Office

Description of Services	FY 17/18 Current Fee	FY 18/19 Proposed Fee	Unit	Estimated FY 18/19 Annual Impact	Notes
PHOTO:					
4 x 5 Color	\$2.50	\$2.50	Each	\$0.00	
8 x 10 Black and White	\$5.00	\$5.00	Each	\$0.00	
8 x 10 Color	\$5.00	\$5.00	Each	\$0.00	
Polaroid	\$5.00	\$5.00	Each	\$0.00	
Photograph, 5 x 7, (photo radar requests)	\$5.00	\$5.00	Each	\$0.00	
Photo CD/DVD	\$10.00	\$10.00	Each	\$0.00	
COPY OF POLICE REPORT:					
Police Report	\$5.00	\$5.00	First 50 pages	\$0.00	
	\$0.20	\$0.20	Each addt'l page	\$0.00	
Certified Copy of Police Report	\$10.00	\$10.00	Additional	\$0.00	
MISCELLANEOUS:					
Miscellaneous paper documents other than police reports	\$0.20	\$0.20	Per page	\$0.00	
Cassette Tape (if tape itself is released)	\$5.00	\$5.00		\$0.00	
Cassette Tape (if tape transcribed)	\$17.00	\$17.00	Per hour charge	\$0.00	
VCR Tape	\$25.00	\$25.00	tape plus addt'l hourly charge	\$0.00	
CD/DVD RECORDINGS (AUDIO, VIDEO, BODY WORN CAMERA RECORDINGS)	\$10.00	\$10.00	each	\$0.00	Specifying recording types of CD/DVDs

Schedule of Fees and Charges

Exhibit A

Department: Police and City Prosecutor's Office

<i>SUBPOENAS:</i>	Determined by type and number of records released (refer to above).	Determined by type and number of records released (refer to above).		\$0.00	
<i>MESA ADULT ARREST RECORD SEARCH (MAARS):</i>					
Includes certification, does not include fingerprints	\$10.00	\$10.00		\$0.00	
<i>PAWN TRANSACTIONS FEES:</i>	\$3.00	\$3.00		\$0.00	
<i>SECONDHAND TRANSACTION FEES:</i>	\$3.00	\$3.00		\$0.00	

Total Estimated Financial Impact: \$0.00