

# Final Citizen Participation Plan Report

## Quick N Clean Car Wash

Date: May 2<sup>nd</sup>, 2018

**Purpose:** The purpose of the Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for Quick N Clean Car Wash. This site is located at 324 N. Country Club Drive and is an application for the rezoning of 0.8392 acres from DB-1 to DB-2 with a Special Use Permit in order to convert the exiting full service car wash to an express car wash. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

Michael E Scarbrough  
3K1 Consulting Services, LLC  
11811 N. Tatum Boulevard, Suite 1051  
Phoenix, Arizona 85028  
(602) 850-8101; (602) 997-9807 (FAX)  
email: mike@3k1.us

**Pre-submittal Meeting:** The pre-application meeting with City of Mesa planning staff was held on February 14<sup>th</sup>, 2018. Staff reviewed the application and recommended that adjacent residents and nearby registered neighborhoods be contacted.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list was developed for citizens and agencies in this area including:
  - All registered neighborhood associations within one half mile of the project.
  - Homeowners Associations within one half mile of the project.
  - Property owners within 500 feet from site, but may include more
2. All persons listed on the contact list received a letter describing the project, proposed schedule, proposed site plan and proposed landscape plan.
3. The property was posted with relevant hearing information on Monday, April 30<sup>th</sup>, 2018.
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

All materials such as sign-in lists, comments, and petitions received will be copied to the City of Mesa.

**Schedule:**

Pre-submittal meeting – **COMPLETED** February 14<sup>th</sup>, 2018

Neighborhood meeting – if required

Submittal of Citizen Participation Report and Notification materials – **COMPLETED** May 2<sup>nd</sup>, 2018

Planning and Zoning Board Hearing – May 16<sup>th</sup>, 2018