



**Citizen Participation Plan for Elevate #PRS-17-00523**

Date: January 26, 2018

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, registered neighborhood associations and HOA's in the vicinity of the site of an application for Elevate. This site is located at 8946 E. Germann Road, and there is an application for a new 1 story recreational facility on 4.08 acres of vacant land. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-application Meeting:** The pre-application meeting with the City of Mesa planning staff was held on December 18, 2017. Staff reviewed the application and recommended that adjacent residents within 500' and registered neighborhoods and HOA's within 1 mile of the project be notified of the proposal.

**Action Plan:** In order to provide effective citizen participation in conjunction with the application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts of the development that members of the community may have.

A contact list will be developed for citizens in this area including:

- All registered Neighborhoods and Homeowners Associations within 1 mile of the project.
- Interested neighbors within 500' of the project.

All persons listed on the contact list will receive a letter describing the project and a site plan along with contact information to direct any comments, questions or concerns. Presentations will be made to groups of citizens, registered Neighborhoods or HOA's upon request. All materials such as comments, petitions, notification letters, notification lists, and any citizen sign in lists recorded at requested presentations received will be copied to the City of Mesa Planner.

**Schedule:**

Pre-submittal meeting – December 18, 2017

Notification letters mailed – TBD

Application submittal – TBD

Submittal of Citizen Participation Report and Notification Materials – TBD

Planning and Zoning Board Hearing – TBD