

Citizen Participation Plan for Hiatt RV Storage



Date: 2 April 2018

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses in the vicinity of the site of an application for the Hiatt RV Storage facility project. This site is located at the SWC of Glencove Ave. and Ellsworth and is an application for Site Plan Review, Design Review. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Robert B Burgheimer, AIA, NCARB
Sketch Architecture Company
2454 E. Southern Avenue, Suite 110
Mesa, AZ 85204
480-668-8015 off
480-668-8032 fax
randy@sketcharchitecturecompany.com

Pre-application Meeting: The pre-application meeting was held 6 November 2017 with the City of Mesa planning staff. Staff reviewed the application and recommended that adjacent residents, Mesa School District and nearby registered neighborhood be contacted.

Action Plan: In order to provide an effective citizen participation in conjunction with our application, we have taken the following actions:

- 1) A contact list for businesses, residences and agencies has been established.
 - a) All registered neighborhood within one mile were reviewed per City of Mesa Web Site and nine were found. (See attached sheet HOA & Registered Neighborhoods).
 - b) All homeowners associations within one mile were reviewed per City of Mesa Web Site and 17 were found. (See attached sheet HOA & Registered Neighborhoods).
 - c) All neighbors within 1000' of property – 16 found (See attached Neighbor List and Map)
- 2) All persons listed on contact list will receive a letter describing the project, tentative project schedule and site plan of proposed project. At this time no neighborhood meetings are scheduled.
- 3) Presentations will be made to groups of citizens or neighborhood association upon request. If presentations are requested and made, City of Mesa will be notified and given the information resulting from the meetings (i.e. sign-in sheets, handouts, etc.).

Schedule:

Pre-application meeting – 6 November 2017
Neighborhood Meeting – 17 January 2018
Application Submittal – 27 November 2017 or prior to that date
Submittal of Citizen Participation Report and Notification – 4 April 2018
Planning and Zoning Board Hearing – 18 April 2018