

Citizen Participation Report for Dr. Kumar Medical Clinic

Date: April 3, 2018

Purpose: The purpose of this Citizen Participation Report is to report the data collected from the citizen participation outreach effort which was to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Dr. Kumar Medical Clinic.

Schedule:

Pre-Submittal Conference- January 8, 2018
Application Submittal- January 29, 2018
Letters of Notification provided to City of Mesa- February 26, 2018
2nd Submittal Deadline- March 6, 2018
Design Review Board Work Session-March 13, 2018
Post Sign for Hearing Date- April 3, 2018
Letters of Notification for Public Hearing provided to City of Mesa- April 3, 2018
Planning & Zoning Board Hearing- April 18, 2018

Action Plan: In accordance with the schedule of the citizen participation plan the following actions were taken to provide opportunities to understand and address any real or perceived impacts their development that member of the community may have.

1. A contact list was developed for citizens and agencies in this area including:
 - a. Property owners within 500 feet from the site
 - b. All registered neighborhoods and HOAs within ½ mile
 - c. Property owners within 1000 feet from the site
2. All persons listed on the contact list received a letter describing the project, project schedule, site plan, landscaping plan, elevations and an invitation to attend the Planning & Zoning Board Hearing.

Report:

-The DRB letters of notification were mailed out on February 26, 2018 for the design review board hearing to property owners within 500' of the site. There was no contact received from any of the property owners via phone, letter, or email.

-The DRB work session was held on March 13, 2018. No members of notified public had neither contacted the applicant directly or City of Mesa. No members of the public appeared at the DRB work session.

-A public posting sign noting the Zoning Hearing had been posted on the site by April 3, 2018, along with the notification letters of the Public delivered to the City of Mesa-Planning Division. These letters contain notification of the property owners within 1000' and neighborhoods and HOAs within ½ mile.

-There has been no contact from any of the property owners to date thus far. If further contacted by the public at a later date we will answer any questions and make any arrangements as necessary.

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