

Citizen Participation Plan for Dr. Kumar Medical Clinic

Date: March 6, 2018

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Dr. Kumar Medical Clinic. This site is located at 7615 East Baseline Rd, southeast at corner of the Baseline Rd. and Sossaman Rd and is an application for design review and site plan modification. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Alex Buettner
2929 N. Central Ave.
Eleventh Floor
Phoenix, Arizona 85012
602-257-1764
Email: buettner.a@owp.com

Pre-submittal Conference: The pre-application meeting with the City of Mesa planning staff was held on January 8, 2018. Staff reviewed the application and recommended that adjacent residents be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that member of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. Property owners within 500 feet from the site
 - b. All registered neighborhoods and HOAs within ½ mile
 - c. Property owners within 1000 feet from the site
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, landscaping plan, elevations and an invitation to attend the Planning & Zoning Board Hearing.

Schedule:

Pre-Submittal Conference- January 8, 2018
Application Submittal- January 29, 2018
Letters of Notification provided to City of Mesa- February 26, 2018
2nd Submittal Deadline- March 6, 2018
Design Review Board Work Session-March 13, 2018
Post Sign for Hearing Date- April 3, 2018
Letters of Notification for Public Hearing provided to City of Mesa- April 3, 2018
Design Review Board Hearing(as-needed)-April 10, 2018
Planning & Zoning Board Hearing- April 18, 2018

2929 n central ave
eleventh floor
phoenix az 85012
602 257 1764 t
602 257 9029 f
www.owp.com