



# City Council Report

**Date:** April 2, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Purchase of Seven Utility Carts (Additions) for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend authorizing the purchase using the National IPA / Region 4 Education Service Center cooperative contract with EZGO Division of Textron, Inc. for \$62,891.98.

## Background / Discussion

A total of seven utility carts (six electric, and one gas) are needed by the Water Resources Department. The new Signal Butte Water Treatment Plant needs five carts; three general-duty units for their Maintenance Division, and two heavy-duty units for their Operations Division. The Greenfield Water Reclamation Plant needs two utility carts; a general-duty unit for daily operations use, and a rugged heavy-duty unit with extended range capability, additional towing capacity, off-road ruggedness, and with the ability to tow a smaller utility trailer. The utility carts are needed due to the size of the grounds to safely transport personnel and tools/equipment to various locations for daily operations and/or maintenance activities.

The National IPA / Region 4 Education Service Center cooperative contract was competitively bid, meets procurement requirements and prices are competitive due to nationally based volume contract pricing. It is unlikely that competitive bidding would result in better pricing than through this cooperative contract.

## Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2018164

Contracting Agency/Contract Number: National IPA / Region 4 Education Service Center / R161101

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: This purchase is funded in the Water Resources Department operating budget – Water and Wastewater Operations and Maintenance

### AWARD RECOMMENDATION

Three - Hauler 800 Electric and Two - Hauler Pro X 72V AC for the SBWTP;  
and One - Hauler 800 Electric and One - Hauler 1200 X Gasoline for the  
Greenfield WTP; including options, dealer set-up and delivery; per Contract  
Nos. 2018164, and National IPA / Region 4 Education Service Center /  
R161101

Base	\$58,540.40
Estimated Sales Tax	<u>\$4,351.58</u>
<b>Total</b>	<b><u>\$62,891.98</u></b>