



City Council Report

Date: March 19, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Five-Year Term Contract for Electrical, Lighting, Data Communications, and Security Products and Related Products, Services and Solutions for Citywide Departments **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

Purchasing recommends authorizing the purchase using the U.S. Communities, City of Kansas City cooperative contract with Graybar at \$400,000.00 annually, based on estimated usage.

Background

The City of Kansas City, MO as the lead agency, awarded a U.S. Communities cooperative contract to Graybar. The City has used the U.S. Communities contract with Graybar for many years and is highly satisfied with their product offering and available services. Because the current U.S. Communities contract expires on March 31, 2018, Council approval is being requested to utilize this newly awarded U.S. Communities contract with Graybar.

This is a citywide contract that multiple Departments will use and rely on to perform their jobs. Main users include Parks, Recreation and Community Facilities, the Materials and Supply Warehouse, Transportation, Communications, Information Technology, and Fire and Medical. Graybar is a key source for tools, test equipment, safety, and Maintenance, Repair and Operations (MRO) products in support of electrical, lighting, data/communications, networking and security.

Graybar works with over 300 manufacturers and offers a discount off list price ranging from 10% to 90% (general catalog equipment and supplies, tools, lighting, wire and cable, electrical, communications, and safety items) plus free freight. Users may order online for desktop delivery or go to their Mesa location for pick-up of orders.

The U.S. Communities cooperative contract was competitively bid, meets procurement requirements and prices are competitive due to nationally based volume contract pricing. It is unlikely that competitive bidding would result in better pricing than through this cooperative contract. Mesa is eligible to utilize this contract as a U.S. Communities cooperative member.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2018122

Contracting Agency/Contract Number: U.S. Communities, City of Kansas City/EV2370

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Five years

Possible Renewals: Three, two-year renewals subject to Administrative review and approval

Funding Source: The purchase is funded in the Materials and Supply operating budget through the Warehouse Internal Services Fund and in the Department's operating budget purchasing from the contract

AWARD RECOMMENDATION
<p>Electrical, Lighting, Data Communications, Security Products and Related Products, Services and Solutions per Contract Nos. 2018122 and U.S. Communities, City of Kansas City/EV2370</p> <p>Annual Contract Amount: <u>\$400,000.00</u></p>