



# City Council Report

**Date:** March 19, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Purchase of Four Light-Duty Pickup Trucks as requested by the Fleet Services Department (Two Additions for the Water Resources Department funded by the Capital Enterprise Fund, and Two Replacements for the Development Services Department funded by the Vehicle Replacement Fund) **(Single Response) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Fleet Services, Water Resources and Development Services Departments, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Berge Ford (a Mesa business) at \$134,546.70.

## Background / Discussion

One of Water Resources' vehicle additions will be assigned to a new full-time employee (Utilities Systems Analyst II) for the maintenance of the SCADA network at various facilities. The other vehicle addition will be split between the Signal Butte and Brown Road Water Treatment Plants to support operations at those two plants.

Development Services' two vehicles are being replaced as part of the ongoing City of Mesa vehicle replacement program managed by Fleet Services. Both vehicles have met established criteria and will be either traded, auctioned, sold, or deployed to special uses.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2018086  
Local Consideration: Not applicable (Single response received from a Mesa bidder)  
Protests Received: None  
Initial Contract Term: Three years  
Possible Renewals: Maximum of six months  
Funding Source: The purchase is funded in the Capital Enterprise Fund and the Vehicle Replacement Fund

## November 30, 2017 Responses

Berge Ford  
Mesa, AZ

\$24,365.00 (Recommended)

### Bids deemed Non-Responsive

Midway Chevrolet Co. LLC – Vendor bid incorrect engine type (V8 required; vendor bid a V6), and incorrect console configuration was bid.

PFVT Motors LLC dba Peoria Ford – Vendor bid options, Items 1 through 5, incorrectly - full pricing submitted rather than option ONLY pricing as required. Vendor modified Pricing page thus failing to provide base cost for vehicle bid as required, also did not provide cost for options as cost in addition to Unit Price.

### **AWARD RECOMMENDATION**

Quantity 4 - Light Duty Half-Ton Pickup Truck per Agreement No. 2018086; Exhibits – Detailed Specifications / Technical Specifications, Pricing and Mesa Standard Terms and Conditions; Solicitation including any addenda; and Contractor Response

Base including Options	\$120,580.00
8.05% Sales Tax	\$9,706.70
Warranty (\$1,060.00/each)	\$4,240.00
Tire Tax (\$5.00/each)	<u>\$20.00</u>
<b>Total Purchase (4 Vehicles)</b>	<b><u>\$134,546.70*</u></b>

\*Total Purchase does not include Vehicle Up-Fit Costs at \$14,452.00 (Vendor and Fleet)