

# **Citizen Participation Report for Las Sendas Self Storage (McDowell Mini Storage)**

**Case Number ZON17-00509**

**Date:** Updated as of 2-5-18

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Las Sendas Self Storage Project. This site is located at APN 141-42-009 located between Recker and Higley Roads on the north side of McDowell Road ( no address is yet assigned) and is in application for the site plan approval of approximately 4+/- acres of LI zoned land for the development of an approximately 95,000 SF Self Storage facility. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-submittal Meeting:** The pre-application meeting with City of Mesa planning staff was held on October 16, 2017. Staff reviewed the application and recommended that adjacent residents within 500' especially the Long Bow Development and registered neighborhoods within 1000' be contacted.

**Results:** Long Bow was contacted and there was no objection or issue with the development.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

## **Design Review Board Meeting Mailing to be completed by December 22, 2017**

- A contact list will be developed for citizens and agencies in this area including:
  - Homeowners Associations within 1000' of the project.
  - Property owners within 500' feet from site
  - Registered Neighborhoods within 1000' of the project.
  - Due to the fact that City can only provide a list of the HO's and Registered Neighborhoods within 1 mile (and can not provide a map) we prepared a list for the same within 1 mile and this will be part of this mailing.
- All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, elevations, and a landscape plan.
- Mailing will go out on December 22, 2017 advising that they may call either the City or the Developer with questions. That mailing was completed on December 21, 2018. No Neighbors contacted us after the mailings with any questions. Therefore, no neighborhood meeting was necessary.

- Results: the DRB unanimously approved our plan with no recommended changes. The only neighbor in attendance at the meeting was Bob McNichol of the Longbow Business Park and Golf Course and he expressed no opposition of the plan.

#### **Zoning Hearing Notice to be done Two Weeks before the February 21st PZB Meeting**

- The Developer will send out a letter notifying following lists of the date and time of the PZB Meeting.
- A contact list will be developed for citizens and agencies in this area including:
  - Homeowners Associations within 1000' of the project.
  - Property owners within 500' feet from site
  - Registered Neighborhoods within 1000' of the project.
  - Letters will be delivered to the City of Mesa for mailing by February 5, 2018.
- This was submitted to the City on February 5, 2018.
- Results: The mailing was complete.
  - We have received no phone calls or letters from neighbors requesting additional information or a meeting.

#### **Notification Site Sign**

- Will post a "Notification" sign in compliance with the City of Mesa's format two weeks prior to the Planning and Zoning Board Meeting on February 21, 2018.
- Will provide a photo and Certification of the sign install by February 7, 2018.
  - This task was completed on February 5<sup>th</sup> and verification, photos were sent Lisa Davis our Planner by Dynamite Signs on February 5<sup>th</sup>.

#### **Planning and Zoning Meeting**

- We are on the agenda for February 21, 2018 at approximately 4:30 PM.

[All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

**Schedule:** Pre-submittal meeting – October 16, 2017  
 Application Site Plan Submittal – November 27, 2017  
 Design Review Board Meeting January 9, 2018  
 Planning and Zoning Board Meeting February 21, 2018