



City Council Report

Date: February 5, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase of Furniture for the Main Library as requested by the Library Services Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Library Services Department and Purchasing recommend authorizing the purchase using the Northern Arizona University cooperative contract with Atmosphere Commercial Interiors at \$50,876.25.

Background / Discussion

This purchase will provide furniture including seating and tables for two new rooms at the Main Library, Teen Room and ThinkSpot.

The Library worked with several vendors utilizing cooperative contracts specifying their needs and goals with this project. Of the three cooperative quotes (Atmosphere Commercial Interiors, Goodmans Interior Structures and Interior Solutions of Arizona, LLC), Atmosphere Commercial Interiors met the Library's needs and requests offering the best pricing.

The NAU contract for Office Furnishings and Services was competitively bid, meets procurement requirements and prices are competitive due to high volume contract pricing. It is unlikely that competitive bidding would result in better pricing than through this cooperative contract. Mesa is eligible to utilize this contract as a SAVE cooperative member.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2018121
Contracting Agency/Contract Number: NAU/TRI-U #P17GB001
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Funding Source: The purchase is funded in the Library Services Department operating budget

AWARD RECOMMENDATION

Furniture including Seating and Tables per Contract No. 2018121,
NAU/SAVE TRI-U #P17GB001 and Quotation 535012 dated 12/26/2017

Base (Teen Room)	\$30,043.13
8.6% Phoenix Sales Tax	<u>\$2,583.71</u>
Teen Room Total	<u>\$32,626.84</u>

Base (ThinkSpot)	\$12,936.84
8.6% Phoenix Sales Tax	<u>\$1,112.57</u>
ThinkSpot Total	<u>\$14,049.41</u>

Design (18 hours at \$65.00 per hour)	\$1,170.00
Project Management (3 hours at \$65.00 per hour)	\$195.00
Labor - Installation Services	<u>\$2,835.00</u>
Design, PM and Installation Total	<u>\$4,200.00</u>

Project Total Amount:	<u>\$50,876.25</u>
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