



City Council Report

Date: January 22, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Electrical Products for various City Departments as requested by the Business Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Business Services Department and Purchasing recommend increasing the dollar limit using the County of Los Angeles cooperative contract with Graybar by \$50,000.00, from \$374,000.00 to \$424,000.00, through the contract term ending 3/31/2018, based on estimated usage.

Background

This contract provides tools, test and safety equipment, Maintenance, Repair and Operations (MRO) products in support of electrical, lighting, data/communications, networking and security for multiple City Departments, including Transportation, Communications, Energy Resources, Information Technology, Fire and Medical, Parks, Recreation and Community Facilities, and the Materials and Supply Warehouse.

The County of Los Angeles, CA, as the lead agency, awarded a U.S. Communities cooperative contract to Graybar for an initial three-year term through 3/31/2016, and most recently approved the contract amendment extending the contract through 3/31/2018. Mesa uses this contract as a U.S. Communities member.

The remaining contract balance is insufficient for needed purchases through the contract term ending on 3/31/2018. During the term of the contract, Facilities Maintenance utilized this contract for various HVAC projects which accounted for a large portion of the contract value for 2017. On 6/26/2017, Council approved several HVAC contracts that will be used instead of this agreement for Facilities Maintenance's HVAC needs. Parks, Recreation and Community Facilities is requesting an increase for repair parts and 2 new gate operators (\$45,000.00), and Water Resources is requesting an increase (\$5,000.00) based on their usage history.

Purchase Information

Action: Amendment

Procurement Type: Cooperative Contract Use

Contract Number: 2016030

Contracting Agency/Contract Number: County of Los Angeles/MA-IS-1340234

Initial Contract Term: 6-Months

Funding Source: The purchase is funded in the City Department operating budget purchasing from the contract

Original Council Award Date: 9/14/2015

Dollar Limit History:

Renewal Award Amount	\$350,000.00
Administrative Increase 6/12/2017	\$24,000.00
This Increase Request 1/22/2018	<u>\$50,000.00</u>
New Contract Amount 4/1/2017 through 3/31/2018	\$424,000.00