

Historic Preservation Board

Date: November 7, 2017

Time: 6:00 p.m.

Location: Lower Level Council Chambers – 57 E. First Street

Members Present	Members Absent	Staff Present	Guests
Laura Schaffer-Metcalf, Ed.D., Chair Janice Gennevois, Vice Chair Greg Marek Louise Swann Milagros Zingoni Brandon Benzing	Annalisa Alvrus, Ph.D.	Kim Steadman Lauren Allsopp Renee Stehlin	Lori Osiecki Dan Bosell Amy Mahoney Peggy Davis Michael Cowan Barbara Bingham Luke Czek Dawn Upton Others

1. Call meeting to order

Chair Schaffer-Metcalf called the meeting to order at 6:02 pm.

2. Approval of the minutes

- a. October 3, 2017 regular meeting minutes
- b. October 30, 2017 work session minutes

Board member Marek recommended modifying the word *committee* to read *group* throughout both sets of minutes and requested the correction of *PHO* to read *HPO* in the work session minutes.

First motion made by Board member Swann to approve the October 3, 2017 regular meeting minutes with recommended modification and seconded by Board member Zingoni. (Board member Alvrus absent)
Motion carried 6-0

First motion made by Vice-Chair Gennevois to approve the October 30, 2017 work session minutes with correction and was seconded by Board member Benzing. (Board member Alvrus absent)
Motion carried 6-0

3. Miscellaneous items from the audience

Chair Schaffer-Metcalf called for items of miscellaneous. Resident, Ms. Lori Osiecki from the West Second Street Historic District, stated she was here for several reasons and at this time, would like to address item #6 on the agenda, full time Historic Preservation Officer. Ms. Osiecki voiced her concerns to the board, and the importance of a full-time Historic Preservation Officer. She stated that she has assisted Flying Acres with paperwork and there is a need for a Historic Preservation Officer, so residents have a go-to person who has the expertise to answer questions and help to preserve their property.

Homeowner, Barbara Bingham from the Evergreen Historic District also commented on agenda item #6. Ms. Bingham had the same concerns as Ms. Osiecki and in addition mentioned that we have neighborhoods like Duke Manor and Flying Acres trying to become Historic Districts and we haven't had anyone to go to who's consistent, who has the expertise and education. With the light-rail coming through we would like to preserve the character in our neighborhoods.

4. Introduction to the roles and functions of the Mesa Historic Preservation Board and to the Historic Preservation Office

- a. Review for Flying Acres neighborhood

b. Review for Duke Manner neighborhood

Staff member Laura Allsopp thanked those in attendance this evening, stating the focus will be on Flying Acres and Duke Manner neighborhoods. The intent is to answer questions, learn more about the program, and how it's not necessarily restrictive, but beneficial to you.

Chair Schaffer-Metcalf shared a slide presentation of roles and functions of the HP Board and HP Office. The presentation included who and what is the board and other historical programs. Chair Schaffer-Metcalf explained the Historic Preservation Board, its function and duties as well as the functions and duties of the City's Historic Preservation Office.

Chair Schaffer-Metcalf also explained Mesa has 7 National Register districts and 16 National Register landmarks. She explained the process for becoming listed on the National Register. She explained the City of Mesa zoning ordinance provides for the creation of local historic landmarks and historic districts. Just as with the National Register designation, the local designation helps to preserve property values while helping to maintain unique buildings and neighborhoods in Mesa.

A question and answer period from the audience ensued.

Staff member Lauren Allsopp continued with a slide presentation of Duke Manner and Flying Acres neighborhoods. Ms. Allsopp presented a review of the Duke Manor neighborhood which was surveyed in 1946 as part of a group named Vista Gardens and platted in March 1949. Significant for cohesive neighborhood development – some families have lived here since the beginning. Duke Manor architectural features include board and batten, water table, decorative blockwork, scalloped woodwork and decorative shutters. Staff member Allsopp expressed the desire to talk with Duke Manor neighbors about procedures, options, and explain all the pros and cons.

Staff member Allsopp presented a review of Flying Acres which was surveyed in 1946 as part of a group named Vista Gardens and was platted November 1946.

While discussing Flying Acres, Ms. Allsopp announced to the Board members that 3 people were very involved in Flying Acres, Amy Mahoney, Michael Shores and Lori Osiecki. They have worked extremely hard. She announced tonight that paperwork was submitted last week to become a Historic District.

Resident, Lori Osiecki shared the story of their involvement, process and history of Flying Acres. The presentation included pictures of the varied, individual styles of the ranch homes. They were built mostly between 1940 and 1950, average size around 1400 sq. ft., and one story. Their goal is to become Mesa's 8th Historic District. Included in the presentation was a short quiz with facts. The division is called Flying Acres because during the housing boom after WWII many officers from the William's Air Force Base settled in these homes. In Flying Acres there are 34 homes, the oldest built in 1940 (123 W 8th Pl) and the most recent house built was in 1971 (120 W 9th St).

Audience interacted with comments and what they know about Flying Acres.

Staff member Allsopp shared her contact information with everyone and that she is here to assist and is available to answer questions, meet with you, talk to you about your specific situation. Homeowner, Lori Osiecki thanked staff member Allsopp for the time she spent with her and for being so available on Saturdays and weeknights.

5. Review, discuss and take question on the benefits, requirements and resources available for maintenance of historic districts.

Staff member Allsopp explained the benefits, requirements and resources.

Benefits:

- ▶ Maintenance of property values
- ▶ Property tax rebate for contributing properties
- ▶ Improved sense of place
- ▶ Prestige
- ▶ Unique neighborhood

Requirements:

- ▶ National designation
 - Does not place any requirements for maintenance
 - Property tax reduction for contributing properties
 - Can be removed from the list
- ▶ Local designation
 - Property tax reductions
 - contributing vs. non-contributing
 - Certificate of Appropriateness for exterior modifications
 - Windows, doors, roof, materials
 - Additions
 - Resources: <http://www.mesaaz.gov/residents/historic-preservation/resources>

Resources:

- ▶ City of Mesa
 - Historic Preservation Office
 - New HP website: <http://www.mesaaz.gov/residents/historic-preservation>
 - Zoning Ordinance
- ▶ Arizona State Historic Preservation Office
 - State Historic Property Tax Reclassification
- ▶ Secretary of the Interior
 - Standards for Rehabilitation
 - Preservation Briefs
- ▶ Mesa Preservation Foundation
 - Referral Guide
- ▶ Arizona Preservation Foundation
 - Referral Guide
 - Annual conference

Question and answer with audience. Clarification on contributing vs. non-contributing discussion. Clarification between National and Local Register. Clarification on what is a zoning overlay and process.

Staff member Allsopp reminded the audience that the petitions for Duke Manor and Flying Acres are available to sign.

6. Updates from the workgroups for restoring the position of a dedicated, full-time Historic Preservation Officer.

- a. Preview the draft document discussed at the Work Session, October 30, 2017

Board member Marek commented that final edits and formatting are needed. He wants to propose to the City that the contract Historic Professional be given more autonomy. Board member Marek suggested meeting with the City, John Wesley and/or Christine Zielonka to inquire about City policies and restrictions. This information should be collected prior to meeting with the City Manager and City Council. The education group will move forward with this research.

7. Updates and other information from Historic Preservation Writing Contest

Staff member Steadman respond he has not received any submittals for the contest.

8. Updates on ongoing items

Staff member Kim Steadman provided updates to each item listed.

a. Two Pass- Through Grants

Responses due by Nov. 20th from bidders. Board member Marek requested the time frame for the review process and who will be making the final selections. Staff members Steadman and Allsopp responded they will be doing the review along with John Wesley. Staff member Allsopp responded that the goal is Monday, November 27th to have a response letter mailed out. She also added that she sent out a progress report to SHPO on both grants. Lauren informed the Board that there is a neon sign "Tuxedo" that was not on the list.

b. Historic Sign Ordinance –

Schedule for release for 2 months of public comment next week.

Board member Marek requested staff member Steadman to inform the Board by email when this period begins.

c. Downtown Façade Improvement Update

Permit plans have been through 1st review. Awaiting 2nd submittal for plan review.

Board member Zingoni voiced concerns regarding the timing and conflicts of multiple grants, the façade grant and the downtown national register grant. Board member Marek also voiced concerns about the designs, being consistent and compatible with all the other buildings for the National Register and stated he feels this needs to be addressed.

Board member Zingoni voiced concern about vertical elements being added in front of the buildings. Staff members Steadman and Allsopp will raise this concern again. Staff member Allsopp feels that both grants can work together moving forward. Vice-Chair Gennevois voiced concern that one grant should not cancel out another. Chair Schaffer-Metcalf inquired if the Board can have an update on changes to the plan. Staff member Allsopp will follow-up.

d. Sirrine House Update.

Contact Tom Wilson – AMNH Museum Director (480) 644-3418 well in advance. Fees could be charged for afterhours use. Possibly not for work-hours use. (The Sirrine House has not been used this way, and the museum would come up to speed on requirements. Any fees would have to be approved by Council, since fees have not been established yet.)

e. Update on formats for the Video Contest

"Generally, video is usually shot in HD either 1080p or 720p. It really depends on how you want to view the videos on what device, i.e. on your phone, website, or TV. If you can be a bit more specific on how you will need the videos viewed, I can better address how they should be exported out for you. (i.e. .mp4 or .mov or .wmv?)" - Lily King-Cisneros

Board member Zingoni will do follow up with Cubs on presenting the award. Staff member Allsopp spoke with the webmaster and informed the Board that videos for the web need to be YouTube or Visio format.

f. Certificates of Appropriateness and Other Cases of Interest

i. 122 N. Macdonald - Review of sketches. Owner was present in the audience.

They have not applied for Certificate of Appropriateness yet. Provided design sketch to Board. Informational only.

ii. 648 N. Robson - Review of submitted design. Evergreen district. They have applied for Certificate of Appropriateness. The front of the house will not be modified, keeping the original block in the front.

iii. 108 W. 8th Pl. - Recent SUP case in Flying Acres.
Already a non-contributing structure.

Vice-Chair Gennevois voiced concern about property at the 400-500 block of Robson that appears to be putting a metal roof and has a lot of building going on. Staff member Steadman will investigate. Additional comments about building in the back as well.

Vice-Chair Gennevois commented regarding sending letters out to the neighborhoods giving them a reminder regarding Certificates of Appropriateness, stating that it's been a long time since we have contacted neighborhoods.

9. Updates on Museums, Exhibits, Groups, and Events related to Historic Preservation
No comments

10. Board Member comments, questions, and future agenda items

Board member Marek commented that he liked the written summary of projects and status presented today by Mr. Steadman. Requested if possible to expand on this and add all the projects with timeline. Provided monthly at the board meetings. Staff member Steadman confirmed that this can be accomplished.

11. Adjournment

Chair Schaffer-Metcalf adjourned the meeting at 8:01 pm.

First motion made by Board member Marek and seconded by Vice-Chair Gennevois.
Motion carried 6-0. (Board member Alvus absent)